

**Regular Board Meeting**  
**Tuesday, February 14, 2023**  
**Townsend Town Hall**  
**6:00pm**

Chairperson Carla VanCamp called the meeting to order at 6:00pm

Roll Call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Joe Heyrman, Treasurer Beth Hartman, Clerk Linda Ziegler. 35 Citizens

Verification of proper agenda notice: Ziegler posted the agenda on January 31, 2023, at the Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and [www.townsendwisconsin.org](http://www.townsendwisconsin.org)

Adamczyk made the motion to add a picnic license and tractor loan to the agenda and approve, 2<sup>nd</sup> by Heyrman, M/A

Motion made by Heyrman to accept the minutes of January 10, 2023 2<sup>nd</sup> by Adamczyk – M/A

**Treasurer's Report** – Hartman gave a P&L budget performance report. Motion by Adamczyk to approve the report and pay all the bills, 2<sup>nd</sup> by Heyrman – M/A

**Ambulance Report** – two reports on file

**Fire Department** – two reports on file. Chief Herlache said the estimate cost for the hose testing has doubled and will be checking on alternative companies. The Fireman's Wives will be changing their name and taking out a 501C3 so the fund raising group can apply for more grant opportunities. They are sponsoring a ticket raffle and will be helping at the Radar Run on the 25<sup>th</sup>. Herlache has applied for a \$41,000 FEMA grant with the help of Laurie Haak

**Community Advisory** – Sunday Cribbage has started 1-4pm. Dominoes are available, also.

**Lake Country Library** – Jim Adamczyk said the Catholic Charities have started their program. The board has formed a personnel committee. The building fund is up to \$1.2M and they have approved the architect to get three construction bids.

**OCEDC**- VanCamp said the county is focusing on childcare, housing, and broadband. They have created an advisory group for small business called Next Level.

**Comp Plan Committee** – n/a

**Permits/Licenses** – Heyrman made the motion to approve the operator's license for Arlen Pierce, 2<sup>nd</sup> by Adamczyk – M/A. Heyrman made the motion to approve the Temporary Class "B" license for the Townsend Firemen's Wives to sell beer at the Radar Run on February 25<sup>th</sup>, 2<sup>nd</sup> by Adamczyk – M/A

**NOCCO** – report on file

**Public Comment:** Kathleen Marsh is concerned about rumors that the Lakewood/Townsend Ambulance service is firing personnel and that they are short staffed. Although the towns budget tax money for operational expenses, the Ambulance has their own board of directors. The staff has public meetings the 2<sup>nd</sup> Wednesday of each month.

VanCamp said the board has hired Chris Thomson as a fulltime Highway Maintenance employee. Chris will start February 20. She thanked the part time snowplow employees for a job well done. Jason Peterson put the Christmas lights on the tree free of charge.

**Business:**

- 1) Archibald Lake Grant – The Town of Townsend is interested in obtaining a cost-share grant from the DNR for the purpose of purchasing and installation of a handicap boat dock at the Archibald Lake launch. The Association will take care of the cost (approx. \$15,000) a maintenance of this boat dock. Adamczyk made the motion to approve Grant Project Resolution 01-2023, 2<sup>nd</sup> by Heyrman – M/A
- 2) Red Arrow ATV/Snowmobile Club – Mike Malueg, trail boss, thanked the highway crew for working with them on the trails. Although the weather may stop the snowmobile season, the ATV trail should open the end of April. Kroll is working on the Wildwood project and the lower loop is scheduled for the summer. One more coat of dust control will be spread on the highway grade. This was a state grant. Saturday is the Winterfest fund raiser.
- 3) Election Contingency Plan. – Ziegler said the Wisconsin Elections Commission required the town to update the contingency plan from 2017. In the event the town hall is compromised, voting would be moved to the Fire Station. If that building is not available, voting will move to St. John’s Lutheran Church. The list of emergency contacts was also updated
- 4) Archery Range – Don Solberg said the Archery Club has dissolved and wants to start it up again. The range is on town property and needs to know if the club would need to be an LLC. He is looking for people to be on the board and help maintain the range.
- 5) Tractor Loan – The Town applied for a grant through the Forest Service to purchase a ----- tractor in December 2022. The tractor was delivered, however the payment has not come through as of yet. Adamczyk made the motion to procure a loan for \$130,903.00 for the payment of the tractor, 2<sup>nd</sup> by Heyrman – M/A. When the grant comes in, the town will pay the load with no penalty.

**Correspondence:** VanCamp has invited State Assemblyman Calvin Calahan to a meeting. Last years state redistricting moved Townsend into the 35<sup>th</sup> District.

**Announcements:**

- Red Arrow Family Snowfest, February 18, Townsend Town Hall
- Cribbage Sunday’s at 1pm
- Spring Primary Election February 21, 2023, 7am – 8pm
- Fireman’s Wives fundraiser meeting Saturday February 25 at 9:30
- Radar Run Saturday February 25 at Phil’s Philling Station

VanCamp made the motion to adjourn at 6:43, 2<sup>nd</sup> by Adamczyk– M/A

***Minutes Approved March 14, 2023  
Linda Ziegler, Clerk***

