

PROVISIONAL BARTENDER'S LICENSE INFORMATION

Town of Townsend

P.O. Box 227, Townsend, WI 54175

(715)276-6856 EMAIL: Townsend54175@gmail.com

Who needs a Provisional License?

An applicant who has filed an application for a regular Class "D" Operator (Bartender) license may also be eligible for a provisional bartender license. A holder of a provisional license is authorized to operate as a bartender for a limited period of time at any licensed premises holding an alcohol beverage retail establishment license issued by the City.

Provisional Bartender licenses are not the same as Temporary Bartender licenses, which are issued for nonprofit events only.

LICENSE PERIOD

Expires 60 days after the date of issuance, the date the license from the other municipality expires (if applicable), or the date the regular Class "D" Bartender license is granted or denied, **whichever occurs first.**

Provisional licenses are not renewable.

LICENSE FEE

\$5.00

REQUIRED FORM

Provisional Bartender's License Application (APP-10/2017)

GENERAL ELIGIBILITY REQUIREMENTS

- (1) Be at least 18 years of age
- (2) Have an application on file with the Town Clerk for a regular bartender license
- (3) **Certified Copy of License Required.**

Applicants who possess a current Class "D" Operator (Bartender) license issued from another Wisconsin municipality must submit a certified copy of that license.

PROVISIONAL BARTENDER'S LICENSE APPLICATION

Town of Townsend

P.O. Box 227, Townsend, WI 54175

(715) 276-6856 EMAIL: townsend54175@gmail.com

Print Name: _____

Date of Birth: _____

TRADITIONAL

Do you currently have a Class "D" Bartender's License application on file?

YES NO

Have you paid the license fee for the Class "D" Bartender's License?

YES NO

In the State of Wisconsin, within the past two years:

Have you completed an approved Responsible Beverage Server Training Course?

YES NO

If no, are you enrolled in an approved course?

YES NO

Have you held a Class "D" Bartender's or Class "B" Manager's license?

YES NO

Have you held a Class "A" or "B" Alcohol Beverage license?

YES NO

If yes, was the license denied or revoked within the last 12 months?

YES NO

OTHER CITY

I am submitting a certified copy of my current license from another municipality in Wisconsin.

A certified copy includes a certification letter and duplicate license.

See "Provisional Bartender's License Information" for more details.

Every licensee is required to read and understand all laws, ordinances, rules and regulations pertaining to the sale and dispensing of alcoholic beverages, including those listed in Chapter 125 of the Wisconsin State Statutes

Signature _____

For Office Use Only:

Initials _____ Filed _____ PBART App# _____ PBART License # _____

BART App# _____

TRADITIONAL: BART fee paid WCC report Server course

Certified Copy of Valid Operator's License Required for Issuance of Provisional Bartender License

Wis. Stats. 125.17 requires municipalities to issue a provisional operator (bartender's) license to a person applying for a regular operator (bartender's) license once the applicant pays the fee for the provisional license and files with the application a certified copy of a valid operator's (bartender's) license issued by another Wisconsin municipality.

What is a certified copy? A certified copy is a duplicate of an original document that is certified as a true copy by the officer having custody of the original. Requests for certified copies should be directed to the municipality that issued the original.

Certified Copies of Operator's (Bartender's) Licenses require **both** of the following:

- 1) A certification letter dated, signed by the City Clerk or Deputy City Clerk and stating something to the effect of "The attached Operator's License is a true and correct copy of the original Operator's License issued by the City of _____ to the named licensee for the dates indicated."
- 2) A duplicate copy of the Operator's (Bartender's) license. (Expired licenses cannot be certified for this purpose.)

Examples:

OPERATOR'S LICENSE

No: 2017- \$ 20.00

WHEREAS, The local governing body of the Town of Townsend, County of Oconto, Wisconsin, has upon application duly made, granted and authorized the issuance of an "Operator's License" to:

(name here)

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$10.00/\$20.00 as required by local ordinances and has complied with all requirements necessary for obtaining a license.

Now therefore, an Operator's License, pursuant to Section 125.32(2) and 125.68(2) of Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

For the period ending: June 30, 2018

Clerk, Town of Townsend