

Town of Townsend
Comprehensive Planning Commission Meeting
Tuesday, April 3, 2018
St. John's Lutheran Church

The Comprehensive Planning commission for the Town of Townsend was called to order at 5:00pm on Tuesday, April 3, 2018 by Chairman Tim McGuire. This meeting took place at St. John's Lutheran Church due to the Spring Election at the Townsend Town Hall.

Commission members present: Vince McCabe, Dan DeMoulin, Linda Ziegler, Tim McGuire. Excused Absence: Joanne Jones, Linda Adamczyk, William Dutton. Harry Smith, Northeast Surveying, and two other townspeople were present

Confirm proper posting of meeting notices: The notice was posted at the Townsend Town Hall, Townsend Post office and www.townsendwisconsin.org on Tuesday, March 27, 2018 and emailed to board members and additional copies were available at the meeting.

The motion to approve the minutes from the November 7, 2017 meeting, with the one correction, was made by McCabe, 2nd by DeMoulin, 2nd by Dutton - M/A

Land Division for Parcel #042-38020294J – Owner Andrew Parker. Mr. Parker would like to divide this lakefront parcel on Archibald Lake into three parcels; Lot one above Ora Lee Road and Lots two and three on the lakefront. Smith explained to the owner that the property met Oconto County standards, but not the Townsend Plan Commission standards.

The land division proposal does not meet local ordinance standards. The proposal does not agree with the Town Vision Statement as found in the Town Comprehensive Plan. The proposal does not agree with the town goals, objectives and development strategies as found in the Town Comprehensive Plan based on Town of Townsend Ordinance # 01-2009.

DeMoulin made a motion to deny the Land Division request, 2nd by McCabe – M/A

Public Comment:

Jason Towne and Kelly Grutzik own 40 acres of property west of Sunset Bay Lane. The property on the road will potentially be divided into a sub division of one and one-half acre lots. Mr. Towne wants the Town of Townsend to purchase the 20 acres that is adjacent to the town gravel pit. McGuire explained that this Plan Commission will be able to discuss the lots being divided but does not have any authority to discuss purchasing land. McGuire suggested that Town contact Northeast Asphalt, since they own property north of this acreage. Ziegler suggested that Towne and Grutzik attend the Regular Board meeting on Tuesday, April 10 and present the idea to the town board during the public comment.

Other Business:

Review Draft Town Plan Commission Ordinance.

We agreed with the corrections in Section 5. Appointments. Section 6. Terms of Office: The Committee agreed to keep the Citizen member terms staggered. Completed the review and revisions recommended by the County. Commission agreed with the recommendations. Section 3 & 4, Section 15 #3 eliminating (c), Section 16 #7, Section 17 #1 (g) and #3 (f). These recommendations will be presented to the town board at the April 10, 2018 meeting and submitted to the County.

Review the Town of Townsend Vision Statement (adopted August 2008). The Commission agreed that this statement is still pertinent today and should be kept as written.

Motion was made by McGuire to adjourn at 6:25pm. 2nd by McCabe.

Next meeting will be May 1st if necessary.

Minutes approved June 5, 2018