

**Regular Board Meeting**  
**Tuesday, October 13, 2020**  
**Townsend Town Hall**  
**6:00 p.m.**

Chairperson Carla Van Camp called the meeting to order at 6:00pm

Roll call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Claude Bowman, Treasurer Beth Hartman, Clerk Linda Ziegler. 13 citizens

Verification of proper agenda notice: Ziegler posted the agenda on October 8, 2020 at Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend Branch, and [www.townsendwisconsin.org](http://www.townsendwisconsin.org).

Adamczyk made the motion to approve the agenda, 2<sup>nd</sup> by Bowman – M/A

Motion made by Adamczyk to accept the minutes of the September 8, 2020 meeting, 2<sup>nd</sup> by Bowman – M/A

**Treasures report** – Hartman gave a P&L budget performance report. Motion by Bowman to approve the report and pay all the bills, Adamczyk 2<sup>nd</sup> – M/A

**Ambulance Report** – Report on file

**Fire Department report** – 2 Reports on file. Chief Herlache stated that the annual ladder testing was conducted and all of their equipment passed with flying colors!

**Community Advisory Committee** – The committee met October 1 to discussed the estimates to build the warming shelter at the ice rink from Steve Harkema. A Holiday celebration with the tree lighting is being planned as well as the Holiday lights display contest. The Thrift store gave the town 23 pairs of skates to provide at the ice rink. We are in need of someone to sharpen. It was suggested to check with ice rinks in DePere or Antigo.

**Lakes Country Library** – at a recent meeting, a new board president was elected and they continued discussion on the budget and the Covid policies

**Comprehensive Planning Committee:** Tim McGuire presented to land considerations from the October 6, 2020 planning meeting.

**Rezone Application Parcel #042-232311223T – Owner Rusch.** The property located on Hill Ave is currently zoned General Commercial (GC). Rusch is requesting this property be rezoned to Residential Single Family (R-1). His intention is to build a garage and possible residence in the future. As is, he would not be able to put up a garage. Townsend Ordinance 01-2009 stated that R1 zoning must be one acre. Rusch said he had talked with Pat Virtues from Oconto County as was told that this property was zoned R1 in 2012 and changed to GC when MJ Beans purchased. A motion was made that Ziegler will check with Virtues at the county that this property had been zoned R1, and then the committee will approve the rezone. In the event that this is not the case, Rusch would have to go through the variance process. McGuire stated that after considering the information from the county, the consensus of the Planning Committee is to deny the request for this rezone

**Land Division Parcel #042-333306224D – Owner Martin, Agent Jess Smith, N.E. Surveyors.** The owner wants to divide the property, located on E. Burnt Dam Rd, into 4 lots. One on the north side of the road will be over 2 acres, and three on the south side. Smith has been working with Jamie Broehm from Oconto County

regarding the wetlands and flood plain areas of the property. The three lots on the south side butt up to George Circle, which has the utilities, so these may be accessed from that location. A soil test has not been conducted. This property is zoned R1. The motion was made to approve this land division  
McGuire also reported that the 20 -year Comprehensive Plan is nearing completion and the committee will be meeting in December to approve the finalized version. A series of public meetings and resolutions will take place to put this plan in place.

Adamczyk made the motion to accept the Comprehensive Planning Committee's decision to deny the rezone on parcel #042-232311223T 2<sup>nd</sup> by Van Camp – M/A.

Bowman made the motion to accept the Comprehensive Planning Committee's decision to approve the land division on parcel #042-333306224D, 2dy by Adamczyk – M/A

**Permits/Licenses** – Motion made by Bowman to accept the operators license for Linda Hatfield – 2<sup>nd</sup> by Adamczyk – M/A

**Public Comment:** Dan Martin asked the town board to consider budgeting funds for the ice shelter and for banners on the light posts on Hwy 32. Joe Heyrman said the kayaks at Brookside Park were a huge success, recording over 100 people that used them. Van Camp stated that the kayaks, etc. will be stored in the highway garage for the winter and thanked Heyrman again from his generous donation. Jeff Schroeter said that after the chip sealing on Fernwood, rain water is still draining down the hill into his driveway and through his garage. Also, if the town cuts the dead trees along Fernwood, he would clean up and take the wood. Schoeter also asked about getting ATV access to the town roads when the trails close. Van Camp said to discuss this with the Red Arrow club, but it will take a lot of work to try to get this in place,

**Business:**

- 1) Rural Mutual Insurance – Ben Albright went through the 2020/2021 Businessowners Policy. The Concession stand has curling shingles, and needs to be repaired in order to continue coverage. The propane tank needs to be moved 10 feet from the building. Rural Mutual can resume covering the town on workers Comp since the claims are down.
- 2) Halloween trick or treat – the town will not specify trick or treat hours and urges residence to use their own discretion.
- 3) Winter parking – No night parking beginning November 1, 2020
- 4) Budget Dates – will be determined during the Wednesday October 14 meeting
- 5) Warming Building – Adamczyk made the motion to approve the bid for an 8x10 warming shelter submitted by Steve Harkema for \$2995.06, 2<sup>nd</sup> by VanCamp – M/A
- 6) Election Inspector – Yvonne Mason has resigned as an election
- 7) inspector; Ziegler has recruited Peggy Novinski. Adamczyk made the motion to accept Peggy Novinski as an election inspector 2<sup>nd</sup> by Bowman – M/A

**Correspondence:** Thank you from Red Arrow. Roger and Suzanne Bell submitted a letter to the Town Board opposing the Surprise Lake proposal for installing a pipe to reduce the water levels

**Announcements:**

Budget Meeting Wednesday October 14 @ 10am

General & Presidential Election, Tuesday, November 3, 2020 7am – 8pm

Adamczyk made the motion to adjourn at 7:10pm, Bowman 2<sup>nd</sup> – M/A

*Minutes approved November 17, 2020 Linda Ziegler, Clerk*