

Regular Board Meeting
Tuesday, April 9, 2024
Townsend Town Hall
6:00 p.m.

Chairperson Monica Zeller called the meeting to order at 6:01pm

Roll call: Chairperson Monica Zeller, Supervisor Chuck DeMoulin, Supervisor Willie Evans, Treasurer Beth Hartman, Clerk Linda Ziegler. 60citizens

Verification of proper agenda notice: Ziegler posted the agenda on April 2, 2024 at Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend Branch, and www.townsendwisconsin.org.

DeMoulin approved the agenda with a change to announce the asphalt bid, 2nd by Zeller – M/A

NEA's bid for asphalt pavement is \$98,820 and pulverizing is \$7750.00 per mile was approved

Motion made by Evans to accept the minutes of the March 12, 2024 meeting, 2nd by DeMoulin – M/A

Treasures report – Hartman gave a P&L budget performance report. Motion by Evans to approve the report and pay all the bills, 2nd by DeMoulin– M/A

Ambulance Report – no report

Fire Department report – Report on file. Chief Herlache said they just finished 2 audits: 2% dues from the State and Insurance Services Org. They also presented one of three AED's, personal defibrillator, that the town got on grants from the Pamperin Foundation and Friends of Townsend Fire. Thank you to DeMoulin for his work to secure the grants. Community Ambulance will be training the fire department personnel as well as towns people shortly. The new fire truck should be here the end of May.

Lakes Country Library – Jim Adamczyk said at the summer reading program was discussed. The library is closed this week to move into the new addition. There will be internships for the summer. The library fund raiser is April 27 at the golf course. The ribbon cutting ceremony will be July 27th. Thank you to Jim for his service as the library representative for the town of Townsend.

Nocco- no report

Planning & Zoning: moved to business

Permits/Licenses – picnic license application for the Pickerel Chain Lake Association. DeMoulin made the motion to approve, 2nd by Evans – M/A

Business:

- 1) Planning & Zoning met April 3. Commission members present: Dan DeMoulin, Willie Evans, Dave Exferd, Linda Ziegler, Ken Schwebke, Tim McGuire, Joanne Jones absent: Jess Smith, NE Surveying and 3citizens.

Parcel #042-29290131462, Brett Luecke, land division and rezone on 17569 Birchwood Lane. Tim McGuire explained that the Luecke's want to divide their existing property into 2 parcels. The current parcel also includes an out lot. The division would create a one-acre parcel with an out lot. Out lot 1 and 2 are part of the big property, but are across the road on Explosion Lake and have to stay on their own. Out lot 1 and 2 will be created by creating Lot 1. Oconto County has changed out lot 1 and 2 as unbuildable. When Lot 1 sells, out lot 1 will be sold with. Out lot 2 stays with lot 2.

It was found that Birchwood Lane by this parcel is just 60 ft wide. In order to meet the standard 66 feet, 3 feet from each side of that section will go to the town to bring the road to 4rod (66ft). Explosion Lake meanders in and out and some areas go within the 60ft. The south end of the property is just a bit more than 3 ft so the Luecke's will dedicate all of this land between the lake and road to the town. There is enough road right of away if the road is redone, with a smaller shoulder. There are quite a bit of wetlands and the crevasse is a good break between the lots. The current parcel is zoned Rural Residential. The proposed Lot 1 for one acre would need to be rezoned to Residential Single Family. Lot 2 would remain Rural Residential as it is 2 acres. The land division proposal meets the local ordinance standards. The proposal agrees with the town vision statement as found in the town comprehensive plan. The proposal agrees with the town goals, objectives and development strategies as found in the Town Comprehensive Plan. DeMoulin made the motion to approve the land division, 2nd by Evans – M/A. DeMoulin made the motion to approve the rezone from RR to R1, 2nd by Evans – M/A

- 2) **Parcel #042-232314131M, Conditional Use permit for Powers Service center 17833 State Highway 32.** Powers purchased the 2-acre lot on the corner of County Hwy 5 and St Hwy 32. The lot is zoned General Commercial. The intention for the property is to contain the overflow boat storage with a 6-foot cyclone fence. They will level out part of the lot with gravel and an established driveway is accessed from Fernwood Dr. The septic and drain field are in the back corner of the property.

Aderholdt's tried to contact the owners of Cedar Lodge. The boats will be along the fence line during the fall/winter months. McGuire said he had a realtor contact him several years ago about a company installing LP tanks and suggested that the town would not approve that. Aderholdt said that Krist Oil had a deed restriction on the property to never allow a gas station or electric vehicle charging stations. McGuire explained that the Town Comprehensive Plan stresses growth and beautification of the town and recommended to add conditions for the Oconto County Board of Adjustment to consider.

There are adequate public facilities to serve the proposed land use. The burdens on the local government for providing services for this proposal are reasonable. The proposal agrees with the town vision statement as found in the Town Comprehensive Plan. The proposal agrees with the town goals, objectives and development strategies as found in the Town Comprehensive plan. Recommended conditions for the Oconto County Board of Adjustment to consider: Any current or future property owner would have to come before the Planning and Zoning Board for the Town of Townsend for approval of any proposed future building design. Zeller made the motion to approve the conditional use permit, 2nd by Evans – M/A

Public Comment: Vicki Aderholdt asked about parking on Highway 32 during special events. She is asking if parking could be limited on the west side because of sight restrictions from the residences on that side of the highway.

- 3) **Road Bids:** Bids were opened during a meeting at 5:30:
Northeast Asphalt for Hot mix asphalt pavement at \$98,820.00/mile and pulverizing at \$7,750.00/mile
PitLik & Wick for double chip at \$47,800.00/mi; finish grade at \$7,750.00/mi; crack fill at \$3.14/lb and street sweeping at \$825.00 for Hwy 32 curbed areas.
Struck & Irwin Paving, Inc for microsurfacing at \$42,240/mile (0-1miles).
DeMoulin made the motion to accept these bids, 2nd by Evans – M/A
- 4) **Lakes Country Library** – Kathleen Marsh said she attended another county meeting regarding the library consolidation. She thinks because of the efforts of the northern district, the county will be looking at other options. Zeller made the motion that “Should the Oconto County Board of Supervisors approve the consolidation of the six county libraries into a single County Consolidated System, the Town of Townsend, as a member of the Lakes Country Joint Library, will vote to opt out of the County Consolidated System and remain a separate Joint Library”, 2nd by Evens – M/A
- 5) **Lakes Country Trustee Representative** – There were five applications: Richard Culver, Sue Christianson, Michael Schilz, Alexandra Waltral & Becky Halambeck. Zeller made the motion to approve Sue Christianson, 2nd by Evans – M/A. Evans made the motion to reappoint Kathleen Marsh, 2nd by Zeller – M/A.
- 6) **Amendment to Boating ordinance 1-97.** Townsend Flowage Protection District wants to add two buoys in the McCaslin Brook. There already three buoys and want the additional to make visible at the turn. DeMoulin made the motion to approve the amendment to Ordinance NO. 1-97 to add Buoy #10 Log 888 609 956/Lat N 45 316 143 and Buoy #11 Long. 88 608 734/Lat N 45 316 972. 2nd by Evans – M/A
- 7) **Proposed Ordinance restricting certain Artificial Wake Enhancement** – the town of proposing Ordinance 01-2024 restricting artificially enhanced wakes on all lakes within the Town of Townsend. DeMoulin has received many emails in favor of restricting this activity. This proposal will be sent to the Wisconsin DNR for their approval.
- 8) **Town Hall building Project.** The 2nd informational meeting will be April 27, 2024 at 9:30 am.
- 9) **Request for special town meeting** (Per Statue 60.12) “To Linda Ziegler, Clerk of the Town of Townsend, Oconto County, Wisconsin. You are hereby requested by the town board of Townsend, Oconto County to call a special town meeting for the purpose of asking the electors of the Town of Townsend to approve construction of a 30x50 addition and renovation to the Townsend town hall to be held on May 4, 2024 at 11:00 A.M.”
Dated this 9th day of April, 2024. Motion by Zeller to approve, 2nd by Evans – M/A
- 10) **Townsend Events Committee.** – Zeller thanked all that have participated, but the town will not longer recognize the Townsend events committee. There are other opportunities to serve the community, ie, Festival Committee and Friend of Townsend Fire. Linda Adamczyk opposes the decision.
- 11) **5-Star Fireworks contract** – Evans made the motion to approve the 5-Star Fireworks contract for \$13,000.00, 2nd by DeMoulin – M/A

- 12) Little League – Motion made by Evans to send \$100 to the Little League – 2nd by DeMoulin
- 13) **Festival Committee insurance** – motion made by Evans to approve \$450.00 for insurance, 2nd by DeMoulin – M/A
- 14) **Street Signs** – many popular named street signs are being stolen. The town is rotating cameras around town to try to identify the culprits. We are also working on updating the sun damaged signage.
- 15) **Future Agenda items** – Tim McQuire said Archibald Lake Association will be bringing an amendment to the boating ordinance for additional buoys.

Public Comment

Gina Martell, No. Oc Cnty Room Tax Commission Representative said the commission is accepting applications for two hospitality representatives to serve on the commission. Applications are available on the website, or from the town clerk and need to be in by May 31.

Roger Wight again stated his opposition to having public comment after business and he wants the May 4th Town electors vote to have the choice of an addition/remodel or a new building.

Wanda Laste- FOTF chairperson gave an update on their activities.

Joe Heyrman said he likes the new website. Ziegler thanked Bev Bodart for her vision and help. There will be a brat fry at Mikes May 18. Proceeds will go to the Kayaks for the Reservoir Pond. Another brat fry in June for improvements to playground, or park.

Michelle Zelle asked how the May 4th vote will work. Ziegler said it will be a paper ballot for electors only.

Correspondence: n/a

Announcements:

The Lakes Country Beacon's last edition is April 17

Annual Meeting Tuesday April 16 @ 6pm

Blood Mobile Wednesday April 17 11-4pm

Zeller & DeMoulin attending a meeting April 17 with PikLik & Wick

Red Arrow Annual Meeting April 20 9am

Board work session Monday April 22nd at 10am

7 Towns Meeting April 24 @ Mountain 6:30pm

Town Hall information Meeting April 27 9:30am

Northern Archers meeting April 27 @ 3pm

National Day of Prayer May 2 @ Noon, East side of Town Hall

Special Meeting of the electors to Town Hall vote May 4 @ 11am Fire Station

Forest Home Cemetery Clean up, Saturday, May 11 @ 9am

Zeller motioned to adjourn at 7:17pm, 2nd by DeMoulin– M/A