

TOWN OF TOWNSEND.
ORDINANCE NO. 3-2008
Creating Driveway Standards

Article 1 — Purpose

To provide safe standards for adequate access to a private development from a public right of way.

Article 2 — Authority

This ordinance is adopted by the Town Board of the Town of Townsend pursuant to the authority granted in Chapters 60.22(30), 61.34, 236.10, Wisconsin Statutes. The Town has adopted village powers.

Article 3 - Authorization

On open land without improvements, a new driveway or any alleged to be existing, shall comply with all requirements of this ordinance and is subject and shall be subject to an inspection fee as established by the Town Board to be paid to the township prior to the start of any construction on a new driveway and prior to the issuance of a building permit, For property with existing structures, requiring a building permit, if there is no clear evidence, as determined by visual inspection that the driveway has been used during the last 12 months, the Town Board review process is required. If there is a dispute on the adequacy of an alleged existing driveway, the decision of the Town Board will be the deciding factor

The applicant who may be the owner, agent, or contractor, shall submit to the building inspector a location construction plan showing specifications including grade, slope, width and length of the driveway and erosion control procedures.

Authorization for a driveway is subject to the approval of the Town Board and the Town Road Foreman and when approved the Town Board shall notify the Town of Townsend Building Inspector. A finished driveway shall be in place before final inspection by the Townsend Building Inspector.

Article 4 - Minimum

Minimum surface width: 20 feet at town road intersection tapering to 12 feet at 30 feet from town road edge. Minimum width clearance: 20 feet on new construction. 16 feet on existing construction requiring a building permit if no permanent obstruction exists.

Minimum Height Clearance: 18 feet free of trees, wires, etc

Maximum Grade: 10 per cent

Other: At least one 25 feet in length and 18 feet in width segment of road surface shall be provided for each 200 feet of driveway length to provide safe passage of meeting emergency vehicles.

Driveway Base Material: 6 inches minimum of breaker run gravel

Culverts: If culverts are required by the Town highway foreman, the recommended minimum diameter shall be 15 inches and made of corrugated metal, corrugated plastic, or concrete with at least 12 inches of cover.

Grade: The driveway within the public right of way shall slope away from the public road at a minimum of 2% and a maximum of 5%.

Article 5 Definitions

Driveway: Driveway access means any area where travel occurs from a public road over land (whether by easement or ownership) not considered to be a part of the public road for the purpose of gaining access to land or improvements

Article 6 – Fees

A \$25.00 fee will be required, payable to the Town Clerk

Article 7 – Effective date

This ordinance shall take effect one day after its passage and publication as required by law

Adopted by the Town Board of Townsend this 9th day of December, 2008

Contact: Tom Smith Inspections

920-655-1735

Forms available at tsinspections.com