

Notice of the Town of Townsend Open Book & Board of Review

State of Wisconsin
Town of Townsend
County of Oconto

NOTICE OF OPEN BOOK FOR THE ASSESSMENT ROLL EXAMINATION

Notice is hereby given that pursuant to s. 70.45, Wis. Stats., the assessment roll for the Year 2023 assessment will be open for examination on **Tuesday June 13, 2023 from 1:00pm – 3:00pm**, at the Townsend Town Hall. *If property owners have questions regarding the valuation of their real estate or personal property and are unable to attend Open Book examination date, you are encouraged to contact Summit Assessments, P.O. Box 54, Summit Lake, WI 54485 (715-275-4001) prior to this date to discuss any concerns.*

NOTICE OF BOARD OF REVIEW MEETING

Notice is hereby given that the Board of Review (from here on referred to as BOR or board) for the Town of Townsend, shall meet on **Wednesday, June 21, 2023 @ 3pm** at the Townsend Town Hall, 16564 Elm Street, to hear objections from property owners who follow requirements pursuant to s.70.47(7), Wis. Stats.

Please be advised of the following requirements:

- Sec.70.47(7)(aa), Wis. State., provides that the BOR may deny a hearing to a property owner who does not allow the assessor to complete an exterior view.
- After the first BOR meeting and before the BOR's final adjournment, no person who is scheduled to appear before the BOR may contact, or provide information to, a member of the BOR about that person's objections except at a BOR session.
- No person may appear before the BOR, testify to the BOR by phone or contest the amount of any assessment unless at least 48 hours before the first meeting of the BOR or at least 48 hours before the objection is heard if the objection is allowed under sub.(3)(a), that person provides to the BOR clerk a notice as to whether the person will ask for removal under sub.(6m) and, if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.
- When appearing before the BOR, the person must specify in writing, his or her estimate of the land value and improvements that he or she is objecting, and the person must specify the information that he or she used to arrive at that estimate.
- No person may appear before the BOR, testify to the BOR by phone or object to a valuation; if the assessor or objector made the valuation using the income method; unless the person supplies the assessor with all the information about income and expenses, as specified in the manual under state law (sec.73.03(2a), Wis. Stats.) that the assessor requests. The municipality or county must provide by ordinance for the confidentiality of information about income and expenses provided to the assessor under this paragraph and provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under state law (sec.19.35(1), Wis.Stats.)

Respectfully submitted, Town of Townsend Clerk Linda Ziegler