

**Regular Board Meeting**  
**Monday, August 12, 2024**  
**Townsend Town Hall**  
**6:00 p.m.**

Chairperson Monica Zeller called the meeting to order at 6pm

Roll call: Chairperson Monica Zeller, Supervisor Chuck DeMoulin, Supervisor Willie Evans, Treasurer Beth Hartman, Clerk Linda Ziegler. 29 citizens

Verification of proper agenda notice: Ziegler posted the agenda on August 6, 2024 at Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend Branch, and [www.townsendwisconsin.org](http://www.townsendwisconsin.org).

DeMoulin made the motion to approve the agenda, 2<sup>nd</sup> by Evans – M/A

Motion made by Evans to accept the minutes of the July 9, 2024 meeting, 2<sup>nd</sup> by DeMoulin – M/A

**Treasures report** – Hartman gave a P&L budget performance report. The town received \$8100.00 from Oconto County for repairs to the boat ramp, along with other donations for the park. Motion by Zeller to approve the report and pay all the bills, DeMoulin 2<sup>nd</sup> – M/A

**Ambulance Report** – Steve Harkema said the ATV/UTV accident calls are up and they are on schedule to hit 250 calls for the year. Harkema said that now that they have one paramedic, they are working with the state for “flex staffing”. This means that when a paramedic is on duty, the staff can function as a full paramedic unit, eliminating interventions from other departments and able to administer medical services faster to the patient. Paramedic Nick Miller explained that the initial cost for medical supplies, medical storage and medicine would be \$14650.00. They are requesting a letter of support to start the process. Zeller said the board will table this until after the meeting schedule with Lakewood Board on August 19.

**Fire Department report** – Report on file. Chief Herlache said the July 4<sup>th</sup> fundraiser was bigger and better than last year. Discussion has started amongst the surrounding towns about forming a district. There will be Entry Level Pump Operator classes in Lakewood starting the week after Labor Day.

**Friends of Townsend Fire** – N/A

**Lakes Country Library** – Tom Tielke thanked all who supported the library expansion and said the open house was very well attended. Kathleen Marsh said there is a meeting August 20 at 5pm to review the County Library Service Plan. All are encouraged to attend

**Nocco- n/a**

**Planning & Zoning: n/a**

**Permits/Licenses:** Short Term Rental Application for Laure Haak, Big Pickerel Ln. DeMoulin made the motion to approve, 2<sup>nd</sup> by Evans – M/A

**Business:**

1. Archery Club – N/a
2. Mikey Smets Auto Salvage Contract. Zeller made the motion to approve the contract, 2<sup>nd</sup> by Evans – M/A
3. Rezone Decision – regarding the rezone application for Calmes & Rohm Consts, Hwy 32. The owner wanted to rezone from commercial to residential. The board had tabled their decision at the July meeting to discuss more. They met on July 16<sup>th</sup> and decided to deny the request for a rezone
4. Short Term Rental Complaint Sandra Fera described the situations her family has encountered for 10 months since their neighbor started to rent out their home. The town will continue to discuss with the county and state to help the homeowners find a solution. Zeller made the motion to send another letter to the Rental Owners, 2<sup>nd</sup> by Evans – M/A
5. Town Hall Renovation/addition – all is going well; Drywall is done and painting will be this week. Asbestos was found in the glue and will be sealed August 29. Costs are on budget and running about \$675,000.
6. Roadwork update – Smokey, Memory, Presbyterian and Meadow Parkway will be ground beginning the 19<sup>th</sup>. Gus Legler asked Bob to fill in the hole on Water Lane.
7. Audit – Zeller said there has never been a full audit of the books and some federal grants require this. We have had Northern Financial look over everything and state statutes tell the clerk/treasurer how to cross check. Zeller checked a few audit services and found Circle-R-Accounting in Crivitz to be acceptable. Evans made the motion to use Circle-R-Accounting for a 2024 audit, 2<sup>nd</sup> by DeMoulin – M/A. This will be budgeted for 2025.
8. Townsend Flowage Protection District update – DeMoulin said there have been 71 total loads and 1065 total yards of weeds harvested so far with 252 volunteer hours

**Public Comment** – The Erickson’s asked where the NO Swimming sign went from the Horn Lake boat landing. Zeller explained that all the signage was now on the new signage. We will not be prohibiting swimming at the boat landing, because it puts the town at a higher risk, if we don’t have anyone monitoring.

**Correspondence:** Letter from the DOT dated August 8 says the seasonal regulatory speed limit on Hwy 32 (35 summer/45 winter) will be replaced with a year-round/permanent 40 mph regulatory speed limit as of September 4, 2024.

**Announcements:**

- Partisan Primary August 13 7am-8pm
- Oconto County Library Services Plan Aug 20 @ 6pm
- Blood Mobile August 26 11-4pm
- Red Arrow Annual corn roast Sept 1

Evans motioned to adjourn at 7:13pm, DeMoulin 2<sup>nd</sup> – M/A

*Minutes approved September 10, 2024  
Linda Ziegler, Clerk*