

**Town of Townsend**  
**Comprehensive Planning Commission Meeting**  
**Tuesday, August 22, 2023**

The Comprehensive Planning Commission for the Town of Townsend was called to order at 5:00pm on Tuesday, August 22, 2023, by Chairman Tim McGuire

Commission members present: Dan DeMoulin, Joanne Jones, Willie Evans, Dave Exferd, Linda Ziegler, Tim McGuire, Ken Schwebke. Jess Smith, Northeast Surveying, Inc, Monica Zeller, and Chuck DeMoulin

Confirm proper posting of meeting notices: the notice was posted at the Townsend Town Hall, Laona State Bank, Townsend location, Townsend Post office and [www.townsendwisconsin.org](http://www.townsendwisconsin.org), on Tuesday, August 8, 2023 and emailed to board members and additional copies were available at the meeting.

Jones made the motion to approve the minutes from May 2, 2023, 2<sup>nd</sup> by Evans – M/A

**Town recommendation for Land Division for Diane Martin, Parcel #042-282814842L3B, Krake Road.** 5 acres parcel off Valley View to be divided into 4 - 1.26 acres lots. The land division proposal meets local ordinance standards. The proposal agrees with the Town Vision Statement as found in the Town Comprehensive Plan. The proposal agrees with the Town Goals, Objectives and Development Strategies as found in the Town Comprehensive Plan. This is good for the town, as it will increase the tax base. DeMoulin made the motion to approve the land division, 2<sup>nd</sup> by Jones – M/A

Public Comment – Evans stated he'd like to see more home buildings as opposed to pole buildings. Discussion regarding travel trailers on vacant property. If observed, contact the game warden and county zoning. Chuck DeMoulin asked if there were any provisions in the Martin property for road improvements. Ziegler will check with the county.

Other: Monica Zeller, Town Chairperson, expressed the desire to have the Planning & Zoning Commission take on more responsibility. She suggested managing the Tourism funding that will be implemented in 2024. McGuire suggested the town get an ad hoc committee to help with this. Zeller also asked the Planning & Zoning Commission to spearhead the town hall building project. The Commission membership agreed to this request.

Next meeting will be Tuesday, October 3, 2023 @ 5pm to start discussion on the town hall project and any land issues that may arise.

Exferd made the motion to adjourn @ 5:40pm, 2<sup>nd</sup> by Jones – M/A