

Regular Board Meeting
Wednesday August 15, 2017
Townsend Town Hall
6:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 6pm

Roll call: Chairperson Carla Van Camp, Supervisor Linda Adamczyk, Supervisor Dan Martin, Treasurer Julie Schroeder, Clerk Linda Ziegler. 12 citizens

Verification of proper agenda notice: Ziegler posted the agenda on August 1, 2017 at Townsend Post Office, Townsend Town Hall, Karla's Kountry Kitchen and www.townsendwisconsin.org. on August 10, 2018

Motion made by to accept the minutes of July 10, 2018 with corrections by Adamczyk, 2nd by Martin – M/A

Treasures report – Schroeder gave a P&L budget performance report. M. VandeWalle questioned the \$5000 that came out of the Fire Department depreciation fund. The Town needed to move some money around for some expected expenses, and this will be credited when the tax allotment comes in. Motion was made by Martin to approve the report and pay all the bills 2nd by Adamczyk– M/A

Ambulance Report – two months of reports on file

Fire Department report – Report on file

NOCCO Report – N/A

Library Task Force – Report on File

Comprehensive Planning Committee: n/a

Permits/Licenses – Two Operators License, Calvin Thelen and Linda Ziegler. Van Camp made the motion to approve both licenses, 2nd by Adamczyk – M/A

Two picnic License, Oconto Cnty Historical Society and American Legion Auxiliary # 44, motion was made by Adamczyk to approve both licenses, 2nd by Martin – M/A

Business:

- 1) Summit Assessments Contract update – Martin made the motion to approve the three-year contract from Summit Assessment, 2nd by Adamczyk – M/A
- 2) Mikey Smets Scrap metal Contract renewal – Martin made the motion to approve the two-year contract from Mikey Smets, 2nd by Adamczyk – M/A
- 3) Motor Vehicle and Traffic amendment – this is to amend the existing ordinance and be consistent with the other six towns. Motion was made by Martin to accept amendment #2-2018, 2nd by Adamczyk – M/A
- 4) Archibald Parkway Culvert update – all permits are in. The Army Corp of Engineers and DNR have approved. The project should begin by September 30. A 24" culvert and rain garden will be done by Richlein. Townsend's portion will cost \$17,000.00. Calico/Cunningham project has been finished.
- 5) Summer Ln and Village View – The Summer Ln Culvert is in. Village View culvert is in and done.

- 6) Mikes Tree Service – four trees were cut, chipped and hauled away. Van Camp put down grass seed.
- 7) Donation from Townsend Golf Outing – the Townsend golf outing is donating \$900.00 for the Summer Ln Culvert project. VandeWalle has approx. \$4000.00 to give to the town for the project.
- 8) Committee for Townsend Members – Van Camp has identified four people to be on the Town committee. The first meeting will probably be in September.
- 9) 2017 Wisconsin Act 67 –the state has changed some language pertaining to conditional use permits. This will pertain to commercial property
- 10) Other Business
 - a) Library Task Force – Kathleen Marsh is requesting the four towns make the commitment to support their efforts for a joint library. Van Camp made the motion to formally support the library task force incurred expenses to form a joint library known as Lakes Country Joint Library with the townships of Riverview, Doty, Lakewood, 2nd by Martin – M/A
 - b) The employee handbook has been updated. Motion made by Adamczyk to approve the new handbook for the town employees, 2nd by Martin – M/A
 - c) Van Camp asked to rescind Resolution 1-2018, resolution to change notice posting locations. Ziegler stated that the resolution does not affect the statute governing the open meeting laws. Motion made by Adamczyk to rescind resolution 1-2018 for posting notices, 2nd by Martin – M/A. Another posting board will be discussed during the budget session for 2019
 - d) Van Camp said there are multiple 50 gal. plastic drums at the dump. It will be acceptable for people to take from the dump for their personal use.

Public Comment:

Judy Fellows asked about the congestion at the dump. Van Camp stated that the surrounding towns were also hit heavy during the holiday. We will continue to try to find solutions to alleviate these high-volume periods.

Dawn Herlache asked about the Fire Department P&L. Schroeder explained that the town got creative until the Tax allocations came through. This will be corrected.

VandeWalle asked about the golf cart situation? Adamczyk stated that NOCCO does not support allowing golf carts to operate on town roads. The Town will continue the discussion

Correspondence:

Warbler Ln – Martin will encourage the board to put Warbler Ln blacktop on the 2019 road work budget.

Announcements:

- Pork N Beans Mini Golf tourney August 19
- CWPP training August 25 8-5pm
- Pickrel Lake quarterly meeting Sept 1
- Red Arrow Corn Roast Sept 1 – Old Town Hall
- Van Camp attending Town Advocacy Council – Marion August 23rd
- Ziegler attending WCMA – Green Bay August 23rd
- NOCCO August 20 at the town of Doty 6:30pm

Adamczyk motioned to adjourn at 7:03 2nd by Adamczyk – M/A