

Regular Board Meeting
Tuesday, May 12, 2020
Townsend Town Hall
6:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 6pm

Roll call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Claude Bowman, Treasurer Beth Hartman, Clerk Linda Ziegler. 5 citizens

Verification of proper agenda notice: Ziegler posted the agenda on May 5, 2020 at Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and www.townsendwisconsin.org.

Approval of agenda – Adamczyk made the motion to accept the agenda, 2nd by Bowman- M/A

Motion made by Bowman to accept the minutes of the April 14, 2020, 2nd by Adamczyk – M/A

Treasures report – Hartman gave a P&L budget performance report. Motion by Adamczyk to approve the report and pay all the bills, 2nd by Bowman – M/A

Ambulance Report –No report

Fire Department report – Report on file

Community Advisory Committee – no report

Comprehensive Planning Committee – no report

Permits/Licenses – motion made by Bowman to accept the operator’s license for Kelly Grutzik, 2nd by Adamczyk – M/A

Public Comment: Dawn Herlache asked Ziegler if she had updated the ordinance for the Fire Department to bill residences for a fire call. Ziegler had made the updates and gave the board copies. Van Camp said other towns do not bill the insurance companies. Bowman said Townsend did do the billing several years ago. The update will be discussed at the next board meeting. Herlache asked about the process of condemning the burned-out trailer on Fernwood. Ziegler had done some research with the building inspector and WTA. The homeowner has 60 days to act, so this will be discussed in 30 days

Business:

- 1) BOR meet and adjourn meeting was at 5:30pm with the Assessor, Jef Muelver
- 2) The Open Book will be Monday, June 1, 2020 from 1-3pm at the Townsend Town Hall. The Board of Review will be Wednesday, June 10, 2020 beginning at 3:30pm and open for 2 hours.

- 3) Dan Martin and Beth Hartman were appointed as alternate BOR members.
- 4) Animal Control. – Adamczyk contacted the Mountain Clerk. The notifications did not get sent out correctly. Mountain is voting to approve Ryan Giese at their meeting. Townsend will vote on at the June meeting.
- 5) Little League – the season has been postponed due to the Covid-19 restrictions. In the case that they do play, there is money budgeted for them
- 6) Festival Donation – although the events have been postponed and or canceled due to the Covid-19 restrictions, the town will provide the budgeted \$450.00 for the insurance payment

Correspondence: The Forest Dept. letter is not having their annual meeting. Van Camp talked with Oconto County Sheriff Skarban and the Health Department about the bars and restaurants opening. The Sheriff's department will not enforce the stay at home restrictions, citing the 60-day state of emergency statute, which expired at midnight May 11, 2020. If businesses choose to open, the CDC guidelines need to be followed. Make sure to contact the health department if food is served and contact the insurance companies to make sure they will cover the opening. The Sheriff's department will be checking businesses regarding the capacity regulations.

Announcements:

Annual meeting Tuesday, May 19, 2020 @ 6pm

Adamczyk made the motion to adjourn at 6:21, 2nd by Bowman - M/A

*Minutes approved June 9, 2020
Linda Ziegler, Clerk*