

Regular Board Meeting
Tuesday, September 13, 2022
Townsend Town Hall
6:00pm

Chairperson Carla VanCamp called the meeting to order at 6:00pm

Roll Call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Joe Heyrman, Treasurer Beth Hartman, Clerk Linda Ziegler. 25 Citizens

Verification of proper agenda notice: Ziegler posted the agenda on September 2, 2022, at the Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and www.townsendwisconsin.org

Motion made by Adamczyk to accept the minutes of August 10, 2022, 2nd by Heyrman – M/A

Treasurer’s Report – Hartman gave a P&L budget performance report. Motion by Adamczyk to approve the report and pay all the bills, 2nd by Heyrman – M/A

Ambulance Report – On file

Fire Department – Chief Dawn Herlache said the USDA Rural Development grant has been denied since we had already secured financing for the fire truck. They will continue to research grant options

Community Advisory – Linda Adamczyk reported on the meeting of August 23rd. The committee continues working on the 1st Annual Fall Kick-off and chili contest. Vendors/crafters are needed, kids’ activities are being planned. Contact Carla for entry information. They are also looking forward to the Holiday tree lighting and lighting contest, possible movie night and Cribbage club will return in February. Next meeting is September 20 at 6m.

Lake Country Library - Jim Adamczyk said the library board has been focused on the building project and the final floor plan has been approved. They are hoping to break ground in spring of 2023. Most of the funding is from grants, donations, and fund raisers. The cost of the expansion will be \$1.2 – \$1.5 million. Check the library website for a donation button as well as a 3D imaging of the next expansion project. The next meeting is September 23 at 8am

OCEDC – VanCamp said the full board will meeting every other month, so there is no update

Comp Plan Committee – no meeting

Permits/Licenses –Heyrman made the motion to approve Amber VanCamp operators license, 2nd by Adamczyk – M/A

Public Comment: N/A

Business:

- 1) Road Work - The black top and shouldering projects have been completed. The new chipseal projects on Valley View, McCaslin and in town should be completed the week of September 19th.
- 2) Budget Dates – the board will meet on Thursday October 13 an October 20 at 8am to work on the 2023 town budget.
- 3) Tractor/Mower – the Kubota tractor is not functioning, and the town is checking on options to replace this equipment. Possibly with grants from CWPP

- 4) CWPP – The Northern Oconto County Community Wildfire Protection Plan needs to be updated every 5 years to allow Townsend to earn funding from the state. Adamczyk made the motion to adopt the resolution of the Northern Oconto County Community Wildfire Protection Plan, 2nd by Heyrman -M/A

Announcements:

Rick Duescher has been hired by the town as a highway maintenance employee. Rick will start September 19, 2022

1st Annual Fall Kickoff/Chili Cook-off October 1, 2022, Townsend Town Hall noon – 3pm

Chamber meeting Wednesday September 21 at 3pm

VanCamp, Adamczyk & Ziegler will be attending the WTA workshop September 28 in Green Bay

Fire Department Open house Saturday, October 8 11-2pm

VanCamp made the motion to adjourn at 6:35, 2nd by Adamczyk– M/A

Minutes approved October 11, 2022

Linda Ziegler, Clerk