

**Regular Board Meeting**  
**Tuesday, April 9, 2019**  
**Townsend Town Hall**  
**6:00 p.m.**

Chairperson Carla Van Camp called the meeting to order at 6pm.

Roll call: Chairperson Carla Van Camp; Supervisor Dan Martin; Supervisor Linda Adamczyk; Treasurer Beth Hartman; Clerk Linda Ziegler. 20 Citizens

Verification of proper agenda notice: Ziegler posted the agenda on April 5 at the Townsend Post Office, Townsend Town Hall, Karla's Country Kitchen and [www.townsendwisconsin.org](http://www.townsendwisconsin.org).

Ziegler said the agenda needed to be altered by removing the 3<sup>rd</sup> and 6<sup>th</sup> item under Business. Martin made the motion to remove these items, 2<sup>nd</sup> by Adamczyk, M/A

Motion made by Adamczyk to accept the minutes of the March 12, 2019 meeting, 2<sup>nd</sup> by Martin – M/A

**Treasures report** gave a year to date vs. last year to date. Motion by Martin to approve the report and pay the vouchers, 2<sup>nd</sup> by Adamczyk – M/A

**Ambulance Report** – report on file

**Fire Department Report** – report on file

**NOOCO report**– The new officer will be at the Annual Meeting April 16

**Library Task Force**- Kathleen Marsh said their next meeting will be in two weeks. There will be two public information meetings in June.

**Advisory Committee** - The Committee met Monday April 8. They are making plans for several summer events at the ball park. A building company from Menasha, Martinson & Niles, attended the meeting and presented building options for the town hall. Two more builders, Badgerland and Cleary will be presenting to the committee in the next meeting on April 22 @ 6pm. The possible building site is across from the ball park at the old school location. Van Camp said she is hopeful the committee can get things rolling for a completion date in late 2020.

**Comprehensive Planning Committee:** no meeting

**Permits/Licenses:** Application for Temp Class “B” from the American Legion Auxiliary for October 5, 2019. Adamczyk made the motion to accept the request, 2<sup>nd</sup> by Martin – M/A

*\*After the meeting was adjourned, VanCamp reconvened the board to consider an Operator's License for Bruce Peterson. Motion made by Martin to approve the license, 2<sup>nd</sup> by Adamczyk, M/A\**

Business:

- 1) Road Bids: sealed bids were opened and discussed.
  - Crack Filling- Fahrner Asphalt Sealers @ \$1.65 per pound. Martin made the motion to accept this bid, 2<sup>nd</sup> by Adamczyk – M/A
  - Chip Sealing – Pitlik & Wick, Inc., one mile of prep work @ \$4000.00 and one mile of base course ¾” layer @ \$39,377.00 for a total of \$44,377.00. Motion made by Martin to accept this bid, 2<sup>nd</sup> by Adamczyk – M/A
  - Summer Lane (Trip Project) – Northeast Asphalt, Inc. @ \$56,310.00. Motion by Martin to accept this bid, 2<sup>nd</sup> by Adamczyk – M/A
  - Pulverizing one mile – Northeast Asphalt, Inc. @ \$6890.00. Motion made by Martin to accept bid – 2<sup>nd</sup> by Adamczyk – M/A
  - Fine Grading one mile – Northeast Asphalt, Inc. @ \$5870.00. Motion by Adamczyk to accept bid – 2<sup>nd</sup> by Martin – M/A
  - Hot mix asphalt one mile – Northeast Asphalt, Inc. @ \$77,152.50. Motion by Martin to accept bid – 2<sup>nd</sup> by Adamczyk – M/A
- 2) Bridge Aid Petition – County Resolution. The Town Board signed the County Petition for the construct repair of the Summer Ln. bridge and will pay their portion of the cost, \$12,723.11.
- 3) ~~Road Salt Contract~~
- 4) Highway Garage Door Replacement – Repair to the service door to the highway garage and the interior door to the Fire Department office was bid by Danny’ Carpentry of Bonduel for \$2400.00. The town budget is \$2500.00. Adamczyk made the motion to accept the bid to replace these doors, 2<sup>nd</sup> by Martin – M/A
- 5) Alternate Member of BOR – Ordinance 3-2000. Beth Hartman and Dan Martin have been appointed as alternates to serve on the town board of review. Adamczyk made the motion to accept these appointments, 2<sup>nd</sup> by Van Camp – M/A with Martin abstaining.
- 6) ~~Board of Review Options~~
- 7) Pickerel Lake Dock – The family of a deceased lake owner has donated a roll dock for the the public boat landing. The Pickerel Lake Association will take care of putting the dock in and pulling it out after the season.
- 8) Food Truck – Smokin’Q Southern Style BBQ owner Dann would like to set up during the summer on Thursdays and Friday’s. He will attend the Annual Meeting on April 16 to explain further. The Town will implement the necessary permits by the May meeting to help expedite this opportunity.
- 9) Comprehensive Planning Commission Appointees – Dave Exferd and Wayne Effenberger have volunteered to fill two vacant positions. Ken Schwebke will be an alternate. *\*\*VanCamp corrected post meeting that Schwebke will be a regular member and Effenberger will be the alternate\*\**

10) IT Contract – a one-year contract for professional and technical support for the website and computer was submitted by Kevin Van Camp. Martin made the motion to approve the contract, 2<sup>nd</sup> by Adamczyk – M/A with VanCamp abstaining.

Public Comment: None

Correspondence:

Larry Westphal – Red Arrow Signage. The club would like to put up signage along Hwy 32. Dave Christenson said a good spot will be on Carter Tower Rd which he is working to get the County to turn this over to the Town. Another location may be near the Ambulance garage. The Town will help the club with the necessary contacts and paperwork.

Tom Smith – Commercial Electrical Inspections. Smith, the town Building Inspector, sent a letter recommending the town let the State do the required commercial electrical inspections.

Inland Lakes P&R District – Mike Rasmussen sent a letter recommending the town appoint Scott DeGroot as the town representative from June 2019 through June 2021. Another letter asked permission to close boat landings as needed for weed harvesting during the week. These items will be discussed at the May regular board meeting.

Announcements:

Annual Meeting Tuesday, April 16 @ 6pm  
Blood Mobile Monday April 15 11-4  
Red Arrow annual Meeting Saturday April 27 @ 8am  
ATV Class Saturday and Sunday April 27-28  
RO Pintsch Scholarship Walk Saturday April 27

Martin made the motion to adjourn at 7:10pm, 2<sup>nd</sup> by Adamczyk – M/A

***Minutes approved May 14, 2019  
Linda Ziegler, Clerk***