

Regular Board Meeting
Tuesday, May 9, 2023
Townsend Town Hall
6:00pm

Chairperson Monica Zeller called the meeting to order at 6:00pm

Roll Call: Chairperson Monica Zeller, Supervisor Chuck DeMoulin, Supervisor Willie Evans, Treasurer Beth Hartman, Clerk Linda Ziegler. 45 Citizens

Verification of proper agenda notice: Ziegler posted the agenda on April 28, 2023, at the Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and www.townsendwisconsin.org

DeMoulin made the motion to approve the agenda, 2nd by Evans – M/A

Motion made by DeMoulin to accept the minutes of April 11, 2023, 2nd by Evans – M/A

Treasurer's Report – Hartman gave a P&L budget performance report. The town received the 1st installment of Transportation Aid, and our interest payments are up. Motion by Evans to approve the report and pay all the bills, 2nd by DeMoulin– M/A

Ambulance Report – report on file. Tom Derrickson said the Weiner Fest on July 29 will benefit the Mountain, Townsend/Lakewood Emergency Medical units.

Fire Department – report on file. Chief Herlache said the cash raffle tickets are still available. Drawing Memorial Day. The raffles tickets for the 4th will be mailed out soon. Thursday the 11th will be a prescribed burn on Forest Hill late in the afternoon.

Townsend Event Committee – report on file. Linda Adamczyk said the members decided on a new name to better describe the committee. The Cemetery cleanup will be May 13 from 9-noon. They will be sponsoring a watermelon eating contest at Oughton Park in July. Saturday, September 30 will be the chili cookoff. This will go along with the Fire Department open house. Next meeting is Tuesday, May 16 @ 6pm

Lake Country Library – report on file. Jim Adamczyk said the annual Dinner is this Saturday at the McCauslin Country Club. There will be a float in the July 4th and Mardi Gras parades. Oconto County is forming a County Library committee. Kathleen Marsh will be on this committee.

Comp Plan Committee – Tim McGuire presented the rezone petition on 042-151507131, 25 Acres on Sunset Bay Ln; Greenville Investment. The owner will be responsible for reclaiming the property. Their intent is to establish 12-18 single family homes. Tim discussed this reclaim situation with Oconto County. The County will be responsible to make sure Greenville reclaim the property to their specifications.

There are adequate public facilities to serve the proposed land use on Sunset Bay Lane. The burdens on the local government for providing services for this proposal are reasonable. The proposal agrees with the Town Vision Statement and the proposal agrees with the town goals, objectives and development strategies.

DeMoulin made the motion to rezone parcel #042-151507131 from Forest (F) to Residential Single Family (R-1), 2nd by Evans – M/A.

The Planning Committee members have all agreed to another 2-year term.

Permits/Licenses – Tim Maurer is requesting a Fireworks Sales Stand Permit from June 15 through July 15. His intent is to set up sales on the corner of State Hwy 32 and County Rd T. DeMoulin made the motion to approve the permit provided he presents a copy of the insurance, and Chief Herlache makes sure the vision triangle is ok. 2nd by Evans – M/A

NOCCO- n/a

Public Comment: Joe Heyrman said there will be a brat fry on May 20th at Mikes, 11-2, to raise funds for a kayak launch at Pickerel Lake. Any additional money will be contributed to the food pantry. Nonperishable food items will be accepted. Also, if anyone wants to bake, please drop off at 10am. Carla VanCamp asked why the OCEDC was not part of the agenda and would the board like to have her report on this.

Business:

- 1) Board of Review – Jef Muelver was here at 5:30 to meet and adjourn since the rolls are not ready. The Open Book will be Tuesday, June 13 from 1-3 and the Board of Review will be Wednesday, June 21 beginning at 3pm.
- 2) BOR Alternate Ordinance 01-2023. Zeller made the motion to appoint Beth Hartman as the alternate for the 2023 Board of Review, 2nd by Evans – M/A
- 3) Fire Department Memorandum of Agreement – This agreement between the Towns of Doty, Mountain, Riverview, and Townsend will share resources: Inspectors, Investigators and Emergency Health & Safety Committee. DeMoulin made the motion to approve the Memorandum of Agreement, 2nd by Evans – M/A
- 4) Don Solberg/Archery Range – The Northern Lakes Archers club started in 1998 and dissolved in 2019. The range is still utilized and there is a group of volunteers working to restore the club’s status with the State as an LTD and raise funds to help get the range restored. Don is suggesting the town salvage the logs that were downed from the 2019 storm (approx. 15 acres) and help with a load of gravel. Currently the town carries insurance on the property. Those that utilize the targets do it at their own risk. When the club is reestablished, the town requires them to have insurance. The Town will work with Rural Mutual insurance to make sure we are protected.
- 5) Oconto County Room Tax meetings – The Towns of Brazeau, Doty, Lakewood, Mountain, Riverview, and Townsend will hold meetings on a Room Tax Commission and Tourism Zone Agreement. This would cover the short-term rental situations. Jayme Sellen from Oconto County will be here to answer questions. The meetings will be posted when set.
- 6) Grant Writers – the town would like to put together a list/group of grant writers to help the town and fire department take advantage of opportunities.
- 7) Bridge Inspections – Oconto County will handle all bridge inspections in Townsend.
- 8) Keller Structures – there is a conditional report on the Town Hall, Fire Department and Highway building from 2012. The Town will be updating this report.
- 9) Festival Committee Donation – DeMoulin made the motion to give \$450.00 to the Festival Committee, 2nd by Evans – M/A
- 10) Little League Donation – DeMoulin made the motion to give \$100.00 to the Little League, 2nd by Evans – M/A

Correspondence: n/a

Announcements:

Julie & Terry Vertz have agreed to be the Forest Lawn Cemetery Sextons.
Cemetery Cleanup May 13 @ 9am
Steve Hotchkiss property meeting on Meadow Prkwy May 13 @ noon
Zeller, Evans, DeMoulin & Ziegler attend WTA meeting in Gr Bay May 16, 2023
Red Arrow ATV Class May 20 8-4:30
Pickerel Lake Meeting May 27 9am
ADRC Brain Check Clinic June 5 Noon-3pm
Recycle center clean up Thank you

DeMoulin made the motion to adjourn at 7:06, 2nd by Evans – M/A

***Meeting minutes approved June 13, 2023
Linda Ziegler, Clerk***