

Regular Board Meeting
Tuesday, August 10, 2021
Townsend Town Hall
6:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 6pm

Roll call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Joe Heyrman, Treasurer Beth Hartman, Clerk Linda Ziegler. 16 citizens

Verification of proper agenda notice: Ziegler posted the agenda on August 3, 2021 at Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and www.townsendwisconsin.org.

Adamczyk made the motion to approve the agenda, 2nd by Heyrman– M/A

Motion made by Heyrman to accept the minutes of July 13, 2021, 2nd by Adamczyk– M/A

Treasures report – Hartman gave a P&L budget performance report. Motion by Adamczyk to approve the report and pay all the bills, 2nd by Heyrman– M/A

Ambulance Report – Report on file

Fire Department report – 2 reports on file. Chief Herlache stated that the 4th of July party went very well, and the Fireman’s Wives will be contributing to pay for new extradition equipment. All trucks have been inspected and are up to standards.

Community Advisory Committee – N/A

Lake Country Library – report on file. Town representative Jim Adamczyk stated that the Lakewood Library has exceeded the volume over the Oconto Library. The benefits committee approved the employee compensations. This will not increase any of the towns costs. A committee will be formed to explore the possibility of an expansion. The library is in need of a larger conference room, more computer space and additional storage.

Comprehensive Planning Committee: - Chairperson Tim McGuire presented two Conditional Use Permits for RBA Properties that the Comprehensive Planning Commission approved at their meeting August 3, 2021

Conditional Use Permit – RBA Properties for a 1991 Friendship Mobile Home on parcel #042-232316634C. This is a 14x80 3 bedroom/2bath unit to be placed 2nd from the east facing County Highway T. The proposal agrees with the Town vision statement as found in the Town Comprehensive Plan. The Town of Townsend normally

does not allow older mobile home units in the area until they are completely refurbished. Mr. Beaver agrees to expedite refurbishment as soon as feasible. The proposal agrees with the Town Goals, Objectives and Development Strategies as found in the Town comprehensive plan.

Conditional Use Permit – RBA Properties for a 1993 Dutch Mobile Home on parcel #042-232316634C. This is a 27x44, 3 bedroom/2 bath unit to be placed on the east lot facing County Highway T. The proposal agrees with the Town vision statement as found in the Town Comprehensive Plan. The Town of Townsend normally does not allow older mobile home units in the area until they are completely refurbished. Mr. Beaver agrees to expedite refurbishment as soon as feasible. The proposal agrees with the Town Goals, Objectives and Development Strategies as found in the Town comprehensive plan.

VanCamp made the motion to accept both of the Conditional Use Permits for RBA Properties, 2nd by Adamczyk – M/A

McGuire went on to explain that the Comprehensive Planning Commission has agreed to table the discussion of short-term rental procedures pending additional information from the Oconto County Economic Development Corp, and 7-Towns Committee. This will be brought up again at the May 2022 meeting.

Three committee members have agreed to stay on the commission for an additional 3-year term: Dan DeMoulin, Vice Chair, Linda Adamczyk, town rep and Linda Ziegler, secretary.

The next meeting is September 7, 2021, if needed

Public Comment: Monica Zeller asked about the road repair schedule. VanCamp stated that the hot mix plant was moved into the gravel pit today and black topping would begin Monday, August 16. Forest Hill had two culverts replaced but got washed out during last weekends rain storm. WPS had to repair a line that was cut while working on the road. The chip-sealer should be here the end of next week. John Zeller asked why the town is not pressuring NEA for a timeframe. VanCamp explained that they are a statewide contractor and typically the only company that bids out these jobs each year.

Business:

- 1) Town Hall. The Advisory committee presented the final plans to the board at the July meeting. Adamczyk made the motion to approve the plans and for the Town Board to move forward on implementing the new town hall construction, 2nd by Heyrman – M/A
- 2) Fuel Account – The Lakewood Shell has approached the town about fueling at their location. The Townsend B.P. has offered a rebate and cents off for fueling also. VanCamp has discussed with the Highway and Fire departments to use both services. Heyrman made the motion to approve utilizing both stations for fuel, 2nd by Adamczyk – M/A
- 3) Golden Eagle Restaurant – the board has invited the Golden Eagle owners to present their situation to the board on three occasions without any response. We have requested a letter describing their intentions and their liquor license is on hold. The County has visited the site and will be discussing their findings with the owners.

- 4) Red Arrow Signage – The Red Arrow, International Club of the Year, is looking to put up signage at both ends of town. They need to get approval from the DOT.
- 5) Internet – At a previous meeting, Mark Dodge discussed that Bertram Wireless had received \$1.47M to install fiber optics. The Town of Townsend has no control, or say, as to how this government money goes to or how it is used. It was suggested that citizens reach out to Rep. Jeff Mursau to express their concerns.
- 6) FEMA – Townsend was notified that there was approx. \$6200.00 remaining from the 2019 Storm relief money through category Z. This category is specifically utilized for administrative cost, and the town is unable to identify any additional expenses that we had not already been compensated for.
- 7) Cemetery Tree Bids – There is an elm tree in the cemetery that has died and needs to be removed. The town received two bids to take the tree down. Another individual will do the clean up for free. Adamczyk made the motion to accept the bid for \$600.00 from JP Stump & Tree, 2nd by Heyrman – M/A

Correspondence:

The Forest Service is having a public forum to get feedback on their 2022 projects.

The Demographic Services Center's preliminary estimate of the January 1, 2021 population for the Town of Townsend is 980. This is 0.1% increase since the 2010 Census.

Dan Pries the cemetery sexton and Townsend lawn care contractor, has provided his letter of retirement as of November 1, 2021. Dan has over 35 years of service with the town and will be missed. The town will be soliciting bids for these positions.

Announcements:

Blood Mobile Wednesday, August 11, 11-4

Muscle Maniacs Picnic, Sunday, August 29 @ Oughton Park

Heyman motioned to adjourn at 6:55, 2nd by Adamczyk - M/A

*Minutes approved September 14, 2021
Linda Ziegler, Clerk*