

**Regular Board Meeting**  
**Tuesday, October 9, 2018**  
**Townsend Town Hall**  
**6:00 p.m.**

Supervisor Linda Adamczyk called the meeting to order at 6:00pm

Roll call: Chairperson Carla Van Camp, excused; Supervisor Dan Martin; Supervisor Linda Adamczyk; Clerk Linda Ziegler; Deputy Treasurer Ellen Gruna. Ten Citizens

Verification of proper agenda notice: Ziegler posted the agenda on October 6, 2018 at Townsend Post Office, Townsend Town Hall, Karla's Country Kitchen and [www.townsendwisconsin.org](http://www.townsendwisconsin.org).

Adamczyk stated that no changes to the agenda were necessary

Motion made by Martin to accept the minutes of the September 11, 2018 meeting, 2<sup>nd</sup> by Adamczyk – M/A

Treasurer's report gave a year to date vs. last year to date. Motion by Martin to approve the report and pay the vouchers, Adamczyk 2<sup>nd</sup> – M/A

Ambulance Report – report on file

Fire Department Report – report on file. Opeila stated that the Fire Department was denied the air pack grant. The next grant is due October 29, 2018

NOCCO Report – Adamczyk attended a meeting September 19 and met Sheriff Candidate Todd Skarban. He stated that the structure of the Northern officer may change. The next meeting will be October 24, 2018 at 6:30pm at the Townsend Town Hall.

Library Task Force- Kathleen Marsh stated the next meeting is October 16, 2018 at 6pm at the Library

Comprehensive Planning Committee: N/A

Permits/Licenses: N/A

**Business:**

1) Ellen Gruna- Martin made the motion to accept Ellen as the Town of Townsend Treasurer. Adamczyk 2<sup>nd</sup> – M/A

With reference to Laona State Bank Super Now account #8226342, C.D. #31422, Money Market #4003984 and safe deposit box #134: The following person will be removed from the account: Julie Schroeder. The following person will be added to the account: Ellen Gruna.

- 2) Norb Stauber & Ben Albrecht of Rural Mutual Insurance presented the 2019 Business Owners Policy and went over the summary of coverages and premiums. The Premium cost is \$14864.00, a 4% increase from last year.
- 3) Approve of Judi Fellows as an Election Poll Worker. Ziegler stated that Judi showed interest in helping with the elections and has been a poll worker in the Milwaukee area. Martin and Adamczyk concurred that Judi will be a good asset to the election process.
- 4) Appointment of Town rep. to P&R District Board of Commissioners. Dwight Ziegler described that the Inland Lakes board consists of 5 elected members, one appointed by the County and one appointed by the Town. Julie Schroeder had been the appointee from the town, but since she has moved out of the district, another appointment needs to be made. D. Ziegler volunteered to fulfill this position until the Inland Lakes annual meeting in June 2019. Adamczyk & Martin agreed to that appointment.
- 5) Wisconsin Municipal Records Schedule. Ziegler explained that the State of Wisconsin had updated their record retention guidelines. The Board agreed to adopt the entire schedule. Ziegler will complete the paperwork and submit to the State.
- 6) Halloween Trick or Treat Hours will be 4pm – 7pm.
- 7) Winter Parking goes into effect November 1, 2018
- 8) New Hire update – the town received 4 applications. The board will discuss a date to review when Van Camp is available.
- 9) Budget Date Hearing, Public meeting and regular board meeting will be Tuesday, November 20, 2018 beginning at 6:00pm
- 10) Road Update – Mosquito Lake washed out due to the heavy rain and beaver activity. This has been fixed.
- 11) Community Advisory committee –initial meeting was September 26. Many great ideas to move the Town forward. Committee members are Arnie Grobe, the Hartman's, Deb Franzen, Roger Wight and the three board members. Some of the winter projects will be: flooding the ball field for an ice-skating rink and a Christmas tree lighting ceremony including cookies and hot cocoa and looking for a sledding hill. They will also look at upgrading the concession stand and come up with ideas to rejuvenate the ball park area. The next meeting will be January 2, 2019 @ 6:30pm. All ideas are welcome. The board learned that the plan for the Military Memorial, presented by Tom Berghus has been withdrawn. (June 2017)
- 12) 2<sup>nd</sup> budget workshop date – will discuss with Van Camp when she returns.

#### Public Comment

Mike VandeWalle said the Fire Department will be at the Wabeno Elementary school October 31 for Fire Safety Day.

Kathleen Marsh thanked the board for the use of the Town Hall for the Whiskey Jack Show. The Historical Society netted over \$2400.00.  
Gary Wagner said the ATV trails will be closing the evening of November 4. The Red Arrow has donated a truck saddle box to the Town to put on the Silverado.

Correspondence – N/A

Announcements

Carla attending the Recreational Stakeholder meeting in Minocqua  
October 11  
DNR fish shocking  
Budget work Session October 12 @ 10am  
P&R District quarterly meeting October 20 @ 9am  
NOCCO meeting Townsend Town Hall October 24 @ 6:30  
Red Arrow Snowmobile Safety Class October 27 & 28  
Lioness Halloween Party October 31 4-5:30  
Fall General Election Tuesday, November 6 7am-8pm  
Public test October 30 @ 10am  
Legion Auxiliary Show November 10 @ 2pm & 7pm  
Bloodmobile Monday October 15, 11-4pm

Martin made the motion to adjourn at 7:19pm – 2<sup>nd</sup> by Adamczyk – M/A

*Minutes approved November 20, 2018*