

Regular Board Meeting
Tuesday, February 8, 2022
Townsend Town Hall
6:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 6:02pm

Roll call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Robert Heyrman, Treasurer Beth Hartman, Clerk Linda Ziegler. 29 citizens

Verification of proper agenda notice: Ziegler posted the agenda on January 28, 2022 at Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend Branch, and www.townsendwisconsin.org.

Adamczyk made the motion to approve the agenda, 2nd by Heyrman – M/A

Motion made by Adamczyk to accept the minutes of the January 11, 2022 meeting, 2nd by Heyrman – M/A

Motion made by Heyrman to approve the minutes of the work session from January 14, 2022, 2nd by Adamczyk – M/A

Treasures report – Hartman gave a P&L budget performance report. The January tax settlement has been received. The Forest Service Grant expected in 2021 has been received in 2022. All Lake Districts are paid up. The Fireman’s Wives gave the town \$75,000.00 for the down payment of the Fire Truck. The Town sent \$120,000.00 from capital outlay for the down payment to PNC Financial. Motion by Adamczyk to approve the report and pay all the bills, 2nd by Heyrman– M/A

Ambulance Report – Report on file

Fire Department report – n/a report. Fire Chief Dawn Herlache said the new Fire Engine has been ordered and three new members have joined the fire department.

Community Advisory Committee – Dan Martin said there will be public informational meetings in March and April for the citizens to ask questions regarding the new town hall. March 8, 2022 at 5pm is scheduled. Martin has contacted Jeff Kroll to get an estimate on the demolition cost of the existing town hall building. This is one option.

Lakes Country Library – Jim Adamczyk said the building expansion is coming along well. The library is currently situated on 3 parcels. These parcels will be rezoned into one as “Community Service”. The next meeting is February 25, 2022 @ 8am

Comprehensive Planning Committee: Rezone Application – Dan DeMoulin presented two applications that the Comprehensive Planning Committee heard from Harry Smith of Northeast Surveying and approved on February 2, 2022: **Peter Christianson parcel #042-33330501AC, 17166 Rudy Road.** Smith stated that Christianson wanted to move 7/10th (180' x 214') of an acre from Lot 1 to Lot 2 to have McCauslin Logging parcel corrected. This is where the trucks turnaround that portion of the property needs to be zoned commercial.

There is adequate public facilities to serve the proposed land use. The burdens on the local government for providing services for this proposal are reasonable. The proposal agrees with the Town Vision Statement as found in the Town Comprehensive Plan. We are correcting the division. The proposal agrees with the town goals, objectives and development strategies as found in the Town Comprehensive Plan.

Heyrman made the motion for the town to recommend approval of the rezone application on Parcel #042-33330501AC, 2nd by Adamczyk – M/A

Land Division – Kenneth Martin parcel #042-333306224D5, George Circle. Smith said the land owner wants to divide this parcel into 4 parcels. This is zoned R1, so no need to rezone. Three lots will be one acre; the 4th will be 1.447 acres. The intention is to sell for development. There will need to be soil testing done and should be completed by February 8, 2022.

The land division proposal meets local ordinance standards. The proposal agrees with the Town Vision Statement as found in the Town Comprehensive Plan. The proposal agrees with the town goals, objectives and development strategies as found in the Town Comprehensive Plan.

Heyrman made the motion to recommend approval for the Land Division on Parcel #042-333306224D5, 2nd by Adamczyk – M/A

Permits/Licenses: Two operators License were reviewed for Julie Pommering and Wiley Crandal. VanCamp made the motion to approve both operators license, 2nd by Adamczyk – M/A

Public Comment: Deb Kruger asked why there was no comments regarding the Ambulance report. VanCamp explained that the Ambulance needed to supply monthly reports to the town, but would only have comment if they were present.

Deb Kruger also stated that she received a newsletter from her homeowners' insurance co, Mutual of Wausau, that had an application for homeowners to nominate their local fire department for a grant. She encouraged others to check with their insurance companies to see if they have similar opportunities

Business:

- 1) **Little Topsy's Memorial Day** – Owner Robby Calaway was present to state the band Vic Ferrarri will be playing at outside at Little Topsy's, on Friday, May 27, 2022. He said he'd like to utilize the Town hall and ball park parking areas and suggested that any parking donations would benefit the Town Hall. He also is suggesting that the fire department and/or ambulance hold 50/50 raffles with the proceeds going to those originations. Calaway said he will be contacting the

Oconto County Sheriff about this event and suggestions for traffic control. He understands that there is no parking allowed on Highway 32 and is hoping mostly ATV's and motorcycles would park in his lot. The band would start to play at 8pm. VanCamp said that would be fine with the town as long as all noise was done by midnight.

- 2) **Fire Truck Resolution** – Due to the efforts of the Chief Herlache and the Fire Department, the board met on January 14, 2022 and agreed to go ahead with purchasing the new engine from Pierce Manufacturing. This will be a 10-year lease agreement with payments of \$47,000.00 for 9 years and a balloon payment of \$60,000.00 in the 10th year. The Fireman's Wives contributed more for the down payment and has committed to the 10th year balloon payment. Adamczyk made the motion to approve the lease with PNC Equipment Finance and to purchase the new Fire Engine, 2nd by Heyrman – M/A
Resolution 2022-01 for the principal amount expected to be financed of \$409,809.84 was adopted and approved January 17, 2022 to start the purchase process. The Engine will be delivered approximately June 2023. Heyrman made the motion to approve Resolution 2022-01 for the principal lease purchase of \$409,809.94, 2nd by Adamczyk – M/A
- 3) **Action on Sanitary Land Permits** – The County sent a letter dated January 21, 2022 regarding parcel #042-212101703 17447 Waxwing Ln, that the mound system was partially located within the road-right-of-way. There are two options; to have the homeowner relocate the mound system or for the town to allow the mound system to stay in its location via a recorded easement. Heyrman made the motion to allow the mound system to stay in the current location with three conditions: 1 – the location would need to be readdressed with the town board is the property is sold, 2 – the location would need to readdressed with the town board if the mound system needs to be redone, 3 – the location would need to readdressed if the town developed the cul-de-sac. 2nd by Adamczyk – M/A
- 4) **Recycle Rate Change** – The town has increase some of the disposal rates at the recycle center. An additional \$5.00 charge will be implemented on items such as bicycles and lawn mowers if the tires are not removed.
- 5) **Town Hall Building Project** – VanCamp secured Intertek PSI to take soil core samples at the school property for a cost of \$3375.00. Heyrman made the motion to accept the bid from Intertek, 2nd by Adamczyk – M/A. The samples will be taken March 11, 2022 and the town will receive results within 3 weeks.
At the January meeting, a motion was made to have a referendum at the April election to ask the citizens to approve the building of a new town hall. VanCamp discussed this option with two lawyers who said this would be advisory only and the town would still need a meeting of the electors to have the project approved. Therefore, there will not be an April referendum. There will be two information meetings held in March and April with a Special Meeting of the electors in May. The March meeting will be 8th at 5pm (prior to the regular board meeting).
- 6) **Approval of Election Chief Inspector** – Ziegler has asked Lisa Duca to join the election staff as a Chief Inspector. Adamczyk made the motion to approve Lisa Duca as an Election Chief Inspector, 2nd by Heyrman – M/A

- 7) **Snowmobile Trails** – Mike Malvey, trail boss for the Red Arrow, said he wanted to have discussion with the town road crew regarding issues the Red Arrow snowmobile grooming crew is having. Krake Road and Gluckie Rd have been a source of contention. Rick Opeila and Bob Habeck, Townsend Road Crew, disputed some of the comments. NOCCO officer Andy Dryja stated that the town's first obligation is for the town roads to be plowed and passible. The Red Arrow is constantly trying to have useable trails. Dryja said he would mediate a meeting with the town and Red Arrow to figure out the conflicts. Malvey agreed that there should be regular meetings not only about the snowmobile trails, but the ATV trails, also. Mike VandeWalle suggested the town put together some public service information that he could announce during the Red Arrow Family Snowfest on Febraury 19th.
The state will be testing some new composite that will be sprayed on the main trail from the Olive Pit to the Shell station this spring. This composite will hopefully keep the dust down during ATV season.

Correspondence:

Announcements:

Cribbage Tournaments at the Town Hall beginning Feb 20 through end of March
Turkey Bowling at Riverview Feb. 26 @ 11am
Red Arrow Family Snowfest February 19 @ 11am.

Adamczyk motioned to adjourn at 7:26pm 2nd by Heyrman– M/A

*Minutes approved March 8, 2022
Linda Ziegler, Clerk*