

Regular Board Meeting
Tuesday, June 11, 2024
Townsend Town Hall
6:00pm

Chairperson Monica Zeller called the meeting to order at 6:00pm

Roll Call: Chairperson Monica Zeller, Supervisor Chuck DeMoulin, Supervisor Willie Evans, Treasurer Beth Hartman, Clerk Linda Ziegler. 42 Citizens

Verification of proper agenda notice: Ziegler posted the agenda on June 4, 2024 at the Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and www.townsendwisconsin.org

Zeller added and 6th item to the agenda and made the motion to approve, 2nd by Evans– M/A

Motion made by Evans to accept the minutes of May 14, 2024, 2nd by DeMoulin– M/A

Treasurer’s Report – Hartman gave a P&L budget performance report. The town received the LRIP from 2023 for \$19,000. We paid the library their annual fee of \$45,600.00 and the ambulance \$15,000.00 for their new chassis. Motion by Evans to approve the report and pay all the bills, 2nd by DeMoulin– M/A

Ambulance Report – n/a

Fire Department – report on file. Chief Herlache said the Enforcer Engine #2911 is here!! The ladder truck is for sale. Smokey ATV Ride is this Saturday and benefits all the area fire departments. Two new dry hydrants were installed on Surprise Lake and north end of Townsend Flowage. With effort from Chuck DeMoulin, the town received grant money to purchase 3 AED’s, one for the hall and two for the fire trucks. The ambulance service will give training July 9, before the meeting for the board, firefighters and highway workers, and after the meeting for residents.

Friends of Townsend Fire – Chairperson Wanda Laste gave a visual presentation of everything going on with this group. The “push-in” last Saturday for the new truck was well attended. The committee’s monthly meeting will be June 15 at 9:30 am. From there, they will set up for Smokey’s 80th birthday ATV/UTV poker run. Townsend Fire will provide popcorn and baked goods and they are looking for bakers. July 4th activities are ramping up.

Lake Country Library - Kathleen Marsh said the building project is going well. The library will be closed June 24 through July 1 to change everything back. The dedication will be July 27 at 11am. County Clerk, Kim Pylteski, will have a meeting regarding the library system June 19 at 9am

NOCCO – n/a

Comp Plan Committee – n/a

Permits/Licenses – Zeller made the motion to accept Short Term rental applications for Boettcher’s on Grosbeck Ln and Check’s on Lonely Lane, 2nd by DeMoulin – M/A

Business:

1. Eleven businesses completed the paperwork for their 2024/2025 liquor license. DeMoulin made the motion to approve these applications, 2nd by Evans – M/A. Ziegler explained that Lakehouse Winery does not need to apply to the town with the changes made by the state in 2024.
2. There are 57 applications for operator’s license. Zeller made the motion to approve these applications and give a 30-day grace period to the list of 19 people that had license in 2023/24 but have not filled out the application. 2nd by DeMoulin – M/A
3. Procurement Procedure Policy – Zeller explained that this policy governs the selection of contractors for town projects. Although the town follows the specific state statutes for bid selection, we are applying for a state grant that requires this policy to be in place. Evans made the motion to approve the procurement procedure policy, 2nd by DeMoulin – M/A
4. Town hall project –The board will be taking out the loan from BCPLA and needs to determine the length of the loan. Payment estimates on a \$900,000.00 loan are: 5 yr - \$200,000, 10 yr. – \$114,000, 15yr - \$90,000, 20 yr - \$73,000. Zeller made the motion to go with a 15-year loan, 2nd by Evans – M/A
The ad for bids for the town hall are in the paper and website and will be opened June 24th. Townsend Storage has donated a storage unit to the town for 6 months. Some of the items in the hall will be sold and put on Facebook Marketplace.
5. MOA Lakewood/Townsend Fire Department – the fire departments are entering into an Aid Agreement that is more specific to these departments, due to the situation in Lakewood. This agreement is valid until December 31, 2024. Zeller made the motion to approve the agreement, 2nd by Evans – M/A
6. Hillcrest Parking – patrons of Hillcrest are parking on the northside of the building on Sunset Bay Road, making the road too narrow and impassible with emergency vehicles. The town will discuss the situation with Hillcrest owner Rebecca Halembeck and post no parking signs from Nicolet rd. to the top of the hill.

Public Comment: Joe Heyrman said their brat fry at Mike’s last month was very successful and thanked all that baked goodies. \$1000.00 was donated to the Food pantry. He and Terri will have a brat fry Saturday June 22nd to benefit the Townsend parks.

Zeller said the Pickerel Lake Assoc will be sprucing up the beach/boat landing on June 21st. The town will be cleaning and painting the outhouse. Trash cans have been removed. The town does not have the resources to maintain. People utilizing the park should “take it with them”. Zeller has contacted a few people about starting a farmers’ market at the hall. Members of the audience suggested having a flea market for anyone to and perhaps merge the two together and have it at the ball park. More on that to come

DeMoulin said the Townsend Flowage Protection District is installing a live cam at Tipsey’s to capture the sites of the Townsend Flowage. The webcam can be accessed on the Townsend

Flowage and Townsend websites when activated. TEDCOR will also link in with Oconto County website.

Jon Marsh asked about the Spongy Moth infestation. There is DNR info on the Townsend website.

Correspondence: CellCom is offering wireless internet in the Townsend/Lakewood area. Information is on the table or contact CellCom.

Announcements:

1. Watermelon eating contest Saturday, June 29 at Oughton Park 10:30am
2. Red Cross Blood Mobile July 1 11-4pm
3. Independence Day activities July 4, Parade at noon/fireworks at dusk
food & raffle 10-5pm
4. Kids Fishing tourney @ Wendt's Sandbar July 6

Zeller made the motion to adjourn at 6:47pm, 2nd by Evans– M/A

Minutes approved July 9, 2024
Linda Ziegler, Clerk