

**Regular Board Meeting**  
**Tuesday, January 9, 2019**  
**Townsend Town Hall**  
**6:00 p.m.**

Chairperson Carla Van Camp called the meeting to order at 6pm

Roll call: Chairperson Carla Van Camp; Supervisor Dan Martin; Supervisor Linda Adamczyk; Treasurer Ellen Gruna; Clerk Linda Ziegler. 12 Citizens

Verification of proper agenda notice: Ziegler posted the agenda on January 2, 2019 at Townsend Post Office, Townsend Town Hall, Karla's Country Kitchen and [www.townsendwisconsin.org](http://www.townsendwisconsin.org).

Motion was made to accept the agenda by Martin, with correction to 1 operator's license, 2<sup>nd</sup> by Adamczyk, M/A

Motion made by Martin to accept the minutes of the December 11, 2018 meeting, 2<sup>nd</sup> by Adamczyk – M/A

**Treasures report** gave a year to date vs. last year to date. The depreciation funds were adjusted. Motion by Adamczyk to approve the report and pay the vouchers, Martin 2<sup>nd</sup> – M/A

**Ambulance Report** – report on file

**Fire Department Report** – N/A

**NOCCO Report** – N/A next meeting January 16, 2019

**Library Task Force**- N/A

**Comprehensive Planning Committee:** N/A

**Permits/Licenses** – Motion made by Martin to approve the operator's license for Sharon Rye, 2<sup>nd</sup> by Adamczyk – M/A. Motion made by Martin to approve the Picnic license for the Red Arrow Fishery, 2<sup>nd</sup> by Adamczyk, M/A

**Business**

1) Townsend Deputy Treasurer – Appointed Treasurer Ellen Gruna has taken a full time job and will not be a candidate in the April Election. Beth Hartman has been appointed the Deputy Treasurer and will be on the ballot in April. Ms. Hartman is the owner of Tri-Fitness and worked @ Nicolet Plastics, and is an EMT and on the Town Advisory Committee. Beth stated she is looking forward to being more involved in the community. Adamczyk made the motion to accept Beth Hartman as Deputy Treasurer for the Town of Townsend, 2<sup>nd</sup> by Van Camp – M/A \*\*

2)Amendment to the Employee Handbook for clothing allowance. The Town dispensed with Cintas for uniforms and have budgeted \$100.00 for a clothing allowance. The Amendment was signed by employee Wiley Crandall, and will be given to Rick Opeila. Effective date January 1, 2019.

3)CWPP Grant Money – Townsend will receive \$8451.00 for brush site projects like purchasing cameras and signage, Roadside chipping and chipping the brush site.

4)Townsend Flowage Protection District Agreement – They want to put a building and equipment of town property on Sunset Bay Ln. The agreement is similar to Red Arrow agreement. They will insure all of their property, and in the event that they disband, the building reverts back to the town. The paperwork will be signed in the next few months, since some of the TFPD are in Florida.

### **Public Comment**

Dawn Herlache said on the Townsend website, there is a link to the Townsend Fire Department website...however, there is no website. Dawn will work with Linda Ziegler to replace this with the Townsend Fire Department Facebook page. Dawn questioned the Oc. County Economic Development committee requesting funds. What was this request for? Adamczyk explained that the town contributes to the Oconto County Magazine, but the \$500.00 request is not earmarked, and therefore the town does not participate.

Van Camp said that the board took many phone calls regarding the road conditions and plowing. She said that several callers were very agitated and vulgar, and this type of behavior will not be tolerated by any Town employee. The town does the best they can and one plow did blow a tire, but was back in operation within 2 hours. Thank you to Claude Bowman for operating the grader. Gary Wagner thanked the highway employees for a job well done.

Van Camp said there was a Townsend Advisory Committee meeting on January 2, 2019. Diane Branch has joined the committee. Several community projects are in the works. The ice rink needs a few more freezes, due to last week's thaw, but should be ready soon. A notice will be put in the newspaper. Adamczyk suggested that a member of the Festival Committee should be involved, since many of the ideas include the ball park. Wagner suggested the Town contact the Lakewood Chamber for donations. Herlache suggested that the town contact the Terry Rank Memorial, since the funds raised are for community projects. Van Camp will also contact the McCaslin Lions Club. Larry Market said the tree lighting was a very nice evening of song and community.

### **Correspondence**

The Town received a bid for new doors on the garage and Fire department. They will be requesting a 2<sup>nd</sup> bid for comparison.

### **Announcements**

Amoterra Wellness Faire January 12 & 13  
Real Estate Tax Acceptance January 28, 30 & 31 10-2pm  
Red Arrow Bon Fire in the woods, January 19, 11-3pm

Adamczyk made the motion to adjourn at 6:41pm – 2<sup>nd</sup> by Martin – M/A

***\*\*Gruna will be taken off of the Laona State Bank signature card effective January 31, 2019 and Hartman will be added.***

***Minutes Accepted February 13, 2019  
Linda Ziegler, Clerk***