

Regular Board Meeting
Tuesday, March 10, 2020
Townsend Town Hall
6:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 6pm

Roll call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Claude Bowman, Treasurer Beth Hartman, Clerk Linda Ziegler. 15 citizens

Verification of proper agenda notice: Ziegler posted the agenda on March 3, 2020 at the Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and www.townsendwisconsin.org.

Adamczyk made the motion to approve the March agenda, 2nd by Bowman – M/A

Motion made by Bowman to accept the minutes of the February 11, 2020 meeting, 2nd by Adamczyk – M/A

Treasures report – Hartman gave a P&L budget performance report. The property tax collection is complete with approximately \$165,000.00 outstanding. This is anticipated to come in by the 2nd payment deadline. Motion by Bowman to approve the report and pay all the bills, 2nd by Adamczyk– M/A

Ambulance Report – Report on file

Fire Department report – Report on file

Community Advisory Committee – to be discussed during business

Library Board – The next meeting is Friday, March 13.

Comprehensive Planning Committee – N/A

Permits/Licenses – N/A

Public Comment:

Kathleen Marsh suggests that due to the Corona Virus epidemic, the town should develop an emergency plan. This would include communication to citizens and assistance with food distribution, if necessary.

Joe Heyrman stated that he and his wife, Terri, are purchasing and donating two kayaks to be stored at the kayak park on Brookside Crt. They are hosting a brat fry at Mike's on May 30 and has received seed money from his former employer, Thrivent Financial. They will also be supplying 2 life preservers and a rack for storage. He asked the town to provide the signage and graphics for the kayaks. Curtiss Kee asked if the town would have a liability issue. VanCamp said the town has a blanket policy on all property and parks.

Vince Humphreys had comments regarding Bertam wireless and the new tower that was erected off Valley View Rd. He said he and his wife work out of their home and hoped the new tower would provide them with the necessary internet speed for them to continue. However, since the tower is 5G and has a narrower band width, the trees are inhibiting this. He had personal conversation with Mark Dodge, Director of Business Development for Bertram. Mr. Humphreys said if the service did not improve, he would be forced to move out of the area to continue working.

Business:

1) Townsend Festival Agreement – the town board and the Townsend Festival, Inc, met to update their agreement from 1988. Adamczyk made the motion to approve the updated agreement, 2nd by VanCamp– M/A (Bowman abstained)

2) 2020 mileage reimbursement – per the IRS, beginning January 1, 2020, the standard mileage rates for the use of a car, van, pickup or panel truck will be 57.5 cents per mile for business miles driven. Bowman made the motion to accept this mileage rate for 2020, 2nd by Adamczyk – M/A

3) Weight Limits – the Town of Townsend has posted the weight restrictions effective March 9, 2020. VanCamp will give exceptions if necessary

4) Truck purchase – the Town of Townsend has purchased a 2019 Ford 350 dump truck for \$85,174.59- and 5-year warranty. This is a new truck, with a 10-foot V-plow and spot sander. The town sold three other pieces of equipment so the loan is for \$45,000.00. Adamczyk made the motion to approve the purchase of the truck, 2nd by Bowman – M/A

5) Contract with Martenson, Eisele, Inc – The Townsend advisory committee has been in the planning stages for a new town hall. Members of the committee have visited several town halls and determined that the architectural firm of Martenson, Eisele, Inc, located in Menasha, were the most responsive, and reasonably priced to what they determined the needs are. To move forward the town needs to enter into an agreement. The cost will not exceed \$12,000.00 and include 3-4 meetings with the committee/town board, conceptual designs and presentation drawings and 1-2

meetings to address community questions. Adamczyk made the motion to accept the contract from Martenson, Eisele, Inc and proceed with the planning of a new town hall, 2nd by Bowman – M/A

6) Dan Pries Lawn Care Contract – Pries sent his contract for cutting, trimming and mowing Townsend property from May through October 2020. The cost will be \$1350.00 per month. Bowman made the motion to accept the contract, 2nd by Adamczyk – M/A

7) Animal Control Officer – the 7-Town Board committee will be interviewing an individual to fill the animal control vacancy. The person should be in place by April.

Correspondence:

Rock Oil Refinery sent a letter outlining their current and additional services

Announcements:

Townsend Flowage meeting Saturday March 14 @ 8am

Inland Lakes meeting Saturday Mar 21 @ 8am

Inland Lakes Herbicide

Spring Election & Presidential Preference Primary Tues. April 7, 7am – 8pm

Red Cross Blood Mobile Monday April 13 11-4pm

Townend Annual Meeting Tuesday, April 21 @ 6pm

Pier Bills AB551/SB501

Census Training

The Clerk will be out of the office Friday March 20.

Two High School girls have been selected by the American Legion Auxiliary to be Badger representatives

The Wabeno/Laona Rebel boys basketball team won the Regional Championship and will play in Elcho Thursday, March 12 in the Sectionals

Bowman made the motion to adjourn at 7pm, 2nd by Adamczyk – M/A

Minutes approved April 14, 2020
Linda Ziegler, Clerk