

**Regular Board Meeting  
Tuesday, April 12, 2022  
Townsend Town Hall  
6:00pm**

Chairperson Carla VanCamp called the meeting to order at 6:04pm

Roll Call: Chairperson Carla VanCamp, Supervisory Linda Adamczyk, Supervisor Joe Heyrman, Treasurer Beth Hartman, Clerk Linda Ziegler. 31 Citizens

Verification of proper agenda notice: Ziegler posted the agenda on April 5, 2022, at the Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and [www.townsendwisconsin.org](http://www.townsendwisconsin.org)

Adamczyk made the motion to approve the agenda, 2<sup>nd</sup> by Heyrman – M/A

Motion made by Heyrman to accept the minutes of March 8, 2022, 2<sup>nd</sup> by Adamczyk – M/A

**Treasurer's Report** – Hartman gave a P&L budget performance report. Motion by Adamczyk to approve the report and pay all the bills, 2<sup>nd</sup> by Heyrman – M/A

**Ambulance Report** – on file

**Fire Department** – 2 reports on file

**Community Advisory** – N/A

**Lake Country Library** – report on file – Jim Adamczyk said Eric Pritzel, the new Oconto County Administrator came to a meeting. A building fund raiser will be May 14 at McCaslin Golf Course. Next meeting is May 29 at 8am. Kathleen Marsh stated that the library board will be meeting with the 4-town's regarding the library expansion on May 12 at 6pm

**Comp Plan Committee** – N/A

**Permits/Licenses** – Heyrman made the motion to approve the application for operator's license for Carrie Orr, 2<sup>nd</sup> by Adamczyk – M/A

**Public Comment:** John Zeller questioned why the agenda on the website was not the same as tonight's agenda. The Ethics ordinance had been eliminated when the board realized that this was not needed for the ARPA grant information. Ziegler failed to update the website; however, the other three postings were correct.

Chris Karch asked about completing the work on the Sunset Bay Culvert. Van Camp said the blacktop would be complete by August. Karch asked if the highway crew could fill in the potholes that surround the new culvert.

VanCamp asked the audience to help cleanup the Forest Lawn Cemetery grounds of branches and other debris before the lawn care contractor starts. Cleanup will be Saturday, May 14, 2022, beginning at 9am.

**Business:**

- 1) **Road Bids:** Hot Mix Asphalt 20ft x 1 mile, 2 inch compacted  
Northeast Asphalt bid of \$99,090.00/mile  
Motion by Adamczyk to accept the bid from Northeast Asphalt of \$99,090.00/mile, 2<sup>nd</sup> by Heyrman – M/A  
Pulverizing 20ft Wide x 1 mile long  
Northeast Asphalt @ \$5630.00/mile  
Pitlik & Wick, Inc @ \$8200.00/mile  
Motion by Heyrman to accept the Northeast Asphalt bid f \$5630.00/mile, 2<sup>nd</sup> by Adamczyk – M/A  
  
Crack sealing  
Pitlik & Wick, Inc @ \$2.35/lb  
Fahrner @ \$3.95/lb  
Motion by Heyrman to accept Pitlik & Wick bid of \$2.35/lb, 2<sup>nd</sup> by Adamczyk – M/A  
  
Finish Grade and Double Chip Seal  
Pitlik & Wick @ \$4900/mile and \$45,900/mile = \$50,800.00/mile  
Scott @ \$4300/mile and \$52,260/mile = \$56,560.00/mile  
Fahrner @ \$6500/mile and \$51,480.84/mile = \$57,980.84/mile  
Motion made by Adamczyk to accept Pitlik & Wick Finish Grade & Double Chip price of \$50,800.00/mile, 2<sup>nd</sup> by Heyrman – M/A  
  
Single Chip 20ft x 1 mile  
Pitlik & Wick, Inc @ \$22,400.00/mile  
Motion made by Heyrman to accept Pitlik & Wick mid of \$22,400.00/mile, 2<sup>nd</sup> by Adamczyk – M/A
- 2) **Fire Department update to Ordinance 2-97.** This is to update the ordinance from 1997 to charge property owners insurance company for fire department services rendered. Adamczyk made the motion to accept the updates to Ordinance 2-97, 2<sup>nd</sup> by Heyrman – M/A
- 3) **Town Hall Building Project** – the audience had sat through the informational meeting at 5pm, so no more discussion regarding this.
- 4) **Town Hall Building project special meeting of the electors** – Adamczyk made the motion to hold a special meeting of the electors on Saturday, May 14, 2022, from 11am – 1pm for the purpose of approving construction on a town hall, 2<sup>nd</sup> by Heyrman – M/A. This meeting will be a class 2 posting (per chapter 95) and will be a ballot vote
- 5) **5-Star Fireworks** – the 2022 contract is 25% higher than last year for the same mix of fireworks. The board budgeted \$13,500.00. If we go with this, 5-Star would adjust the length of the show or decrease the size of the shells to maintain the 20-minute display. The

board discussed asking for contributions and the advisory committee can add \$2000.00. Heyrman made the motion to accept the contract at \$16,500.00, 2<sup>nd</sup> by Adamczyk – M/A

- 6) **Salt Contract** – the town has ordered 50 ton of sodium chloride for the 2022-23 winter season

**Correspondence:** Jessica Zahn-Craig, owner of Sleepy Hollow Mini Golf Course, sent an e-mail asking to get a liquor permit to be able to serve Bloody Mary's on Sunday's during the summer. The Town of Townsend does not have any liquor license available, and this would not qualify for the one-day picnic license.

With the help of Deb Kruger, the Town of Townsend received \$120,000.00 donation from the Potawatomi tribe to put towards the new fire truck. Chief Dawn Herlache and VanCamp met with the executive counsel on April 7, 2022 to personally thank them for this donation. Their donation will significantly reduce the yearly payments and save the town \$23,000 in interest.

**Announcements:**

Annual Meeting Tuesday, April 19 @ 6pm  
7-Towns Meeting April 20 @ 6pm – Lakewood

VanCamp made the motion to adjourn at 7:12, 2<sup>nd</sup> by Adamczyk – M/A

***Minutes approved May 10, 2022  
Linda Ziegler, clerk***