

Regular Board Meeting
Tuesday, December 10, 2019
Townsend Town Hall
6:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 6:00pm

Roll call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Claude Bowman, Treasurer Beth Hartman, Clerk Linda Ziegler. 8 citizens

Verification of proper agenda notice: Ziegler posted the agenda on December 3, 2019 at the Townsend Post Office, Townsend Town Hall, Karla's Kountry Kitchen and www.townsendwisconsin.org.

Approval of agenda – VanCamp made two alterations to the agenda. The approval of the 2019 budget meeting will be deleted; in Business, add Joining the Lakewood Chamber of Commerce. Adamczyk approved the amended agenda, 2nd by Bowman – M/A

Motion was made by Bowman to accept the minutes of the December 19, 2019 board meeting. 2nd by Adamczyk – M/A

Treasures report – Hartman gave a P&L budget performance report. Motion by Bowman to approve the report and pay all the bills, 2nd by Adamczyk– M/A

Ambulance Report – N/A

Fire Department report – Report on file

NOCCO Report – N/A

Community Advisory Committee – The Tree lighting was rescheduled for Friday, December 6 and was very nice. 39 adults and 5 children were in attendance.

Comprehensive Planning Committee: - N/A

Permits/Licenses – An operator's license application for Conner Brunette was reviewed. Bowman made the motion to accept the application, 2nd by Adamczyk – M/A

Public Comment:

Dawn Herlache asked when the next Advisory committee meeting will be. This date has not been set. She would like to be a regular on the committee to keep the Fire Department building in the plans with the Town Hall.

Joe Heyrman asked who is responsible for increasing the Lake Association yearly fees. The Board explained this is not a town responsibility, and he should check the P&R website and/or talk to their leadership.

Business:

1) 2020 Budget Meeting date – The Board forgot to set the date for 2020 during the November meeting. The 2020 Budget meeting will be November 17, 2020 at 6pm

2) Election Inspectors – Ziegler presented the list of Election Inspectors to the board for approval. There are 2 Chief Inspectors and 10 Election Inspectors. Two are new for 2020. Adamczyk made the motion to approve the list, 2nd by Bowman – M/A

3) The Townsend Landfill will be closed on Christmas Day, December 25, 2019. A notice will be posted and put in the paper.

4) Lakewood Area Chamber of Commerce membership. VanCamp said it was brought to her attention that Townsend was the only town that was not a member of the Chamber. Adamczyk made the motion to join the Chamber of Commerce, 2nd by Bowman – M/A

Correspondence:

The Forest Service is looking for citizens to be part of an advisory committee. Contact VanCamp for more information.

Announcements:

Fire Department District Training Dec 11 6-9pm

Clerk Holiday Hours: Mon Dec 23 10-2, Thurs Dec 26 10-2

Tues Dec 31 9-noon, Fri. Jan 3 10-2

Tax Collection hours: Fri Dec 20 1-4; Sat Dec 28 9-12; Tues Dec 31 9-12

Sat Jan 25 9-12; Tues Jan 28 1-4; Fri Jan 31 1-4

Adamczyk motioned to adjourn at 6:17pm, Bowman 2nd – M/A

*Minutes approved January 14, 2020
Linda Ziegler, Clerk*