

Board of Review Meet & Adjourn meeting
Tuesday, May 11, 2021
Townsend Town Hall
5:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 5:30pm

Roll call: Chairperson Carla VanCamp, Supervisor Linda Adamczyk, Supervisor Joe Heyrman, Assessor Jef Muellver, Clerk Linda Ziegler.

Verification of proper agenda notice: Ziegler posted the agenda on April 30, 2021 at Townsend Post Office, Townsend Town Hall, Laona State Bank, Townsend branch, and www.townsendwisconsin.org. Posted in the Oconto County Reporter & Lakes Country Beacon the week of May 3rd

1. Van Camp asked the Assessor if the rolls were ready. Muellver responded that they are not, but far enough ahead to set the date for the open book and Board of Review to be scheduled.

It was determined to have the open book on Wednesday June 9, 2021 10am – noon at the Townsend Town Hall. The Board of Review was scheduled for Thursday, June 17 beginning at 3:30 and lasting for 2 hours.

The notice for postings is being reviewed, but will continue to post this information as a Class 1, including a post on the door of the Town Hall.

2. Adamczyk made the motion to nominate VanCamp as the Chair for the Board of Review, 2nd by Heyrman – M/A
3. Beth Hartman has agreed to be the alternate for the Board of Review. Adamczyk made the motion to accept Beth Hartman as the alternate, 2nd by Heyrman – M/A
4. Muellver said he has been working with the county and Ziegler to get building permit information from the County. They are currently charging for electronic transmission, however are investigating having this information on line for public access. Muellver is hoping for a statewide mandate to have these records open. The BOR training requirements will be changing in 2022 and at least one member needs training per year.
5. Adamczyk made the motion to adjourn at 5:45, 2nd by Heyrman – M/A

Submitted by Linda Ziegler, Clerk