

Regular Board Meeting
Tuesday, May 14, 2019
Townsend Town Hall
6:00 p.m.

Chairperson Carla Van Camp called the meeting to order at 6:00

Roll call: Chairperson Carla Van Camp; Supervisor Claude Bowman; Supervisor Linda Adamczyk; Treasurer Beth Hartman; Clerk Linda Ziegler. 18 citizens

Verification of proper agenda notice: Ziegler posted the agenda on May 7, 2019 at Townsend Post Office, Townsend Town Hall, Karla's Country Kitchen and www.townsendwisconsin.org.

The agenda was amended to exclude the picnic license. Motion made by Adamczyk to accept the amended agenda, 2nd by Bowman

Ziegler noted there was a change after the April 9 meeting regarding the Comp Committee. Motion made by Bowman to accept the amended minutes of the April 9, 2019 meeting, 2nd by Adamczyk – M/A

Treasures report gave a year to date vs. last year to date Motion by Adamczyk to approve the report and pay the vouchers, Bowman 2nd – M/A

Ambulance Report – two reports on file

Fire Department Report – report on file

NOCCO/7 Towns Report – report on file

Library Task Force- Kathleen Marsh said there are two informational meetings scheduled at the Library; June 11 @ 6pm and June 17 @ 2pm. She is confident that the final paperwork will be ready in July.

Comprehensive Planning Committee: Jess Smith presented the rezone and land division proposal for Parcel #042-2626038, owner Pelkey. The property is located on the corner of County Hwy T and Townsend Dam Rd. Pelkey is requesting to break that lot into 3 parcels. Lot 1 and 3 would be sold, Pelkey would keep lot 2. Each lot is over one acre in accordance with Town specifications. Lot 1 and 3 will have frontage on the McCaslin Brook of 162 ft. each. Lot 3 has an existing driveway accessing Cnty Hwy T. There is a small triangle of land dedicated to the town because of the 33 ft. for town maintenance. The lots are buildable, although no soil tests have been conducted. The property needs to be rezoned from RR to RR1 before dividing. The Comprehensive Planning Committee approved the rezone and the division. VanCamp made the motion to accept the rezone from RR to RR1 and dividing the property into three lots maintaining Townsends standards, 2nd by Bowman, - M/A

Permits/Licenses: ~~1 picnic license~~

Business:

- 1) **Road Review** – The Town Board will convene on Monday, May 20 at 7:30 to do the road review
- 2) **Food Truck Permit** – Ziegler researched other towns Permits to Occupy and developed a form for vendors to sign if they want to occupy town property to sell their products. Bowman made the motion to charge \$25.00 daily and \$150.00 seasonal (May through September – 10 weeks) 2nd by Adamczyk – M/A
- 3) **Board of Review Meet & Adjourn** – The Board met with Assessor Jef Muelver and adjourned the Board of Review until a later date.
- 4) **Set Open Book and Board of Review** – Assessor Muelver stated the Open Book would be held 7 days prior to the Board of Review which will be determined at a later date.
- 5) **Inland Lakes request** – The board received a letter from Chairman Mike Rasmussen requesting the ability to close the landings at Water Ln and Burnt Dam as needed while harvesting the lake weeds. The Board agreed that this was not feasible and would not be necessary.
- 6) **Pickerel Lake docks** – The donated dock is going to be installed May 15. Dan Christensen approached the town to have the old dock go to the Kayak park on Cassler Ln. Bowman made the motion to donate the old dock to the Kayak Park on Cassler Ln, 2nd by Adamczyk – M/A
- 7) **Increase in truck fee for Mary Lake work** – Adamczyk made the motion to increase the truck cost per hour from \$53.00 to \$55.50, 2nd by Bowman – M/A. This is conducive to the cost used for the brush grant.
- 8) **Huntington Banking & CD's** –The town has a CD at the Huntington Bank. Since it is switching to Associated Bank, should the town leave it there? Hartman will check on the maturity date of the CD and decide what to do with the funds. Adamczyk made the motion to let the CD transfer to Associated Bank until the maturity date and then transfer the funds to Laona, 2nd by Bowman
- 9) **Shop Computer** – The computer in the shop crashed and Van Camp has brought her computer over. Adamczyk made the motion to pay Van Camp \$100.00, 2nd by Bowman – M/A with Van Camp abstaining.
- 10) **Clean Sweep** – Marinette & Oconto Counties will have a Clean Sweep July 26 at the Oconto County Hwy Shop, Suring. They will collect agricultural hazardous waste.

Public Comment – N/A

Correspondence: Lakewood Mardi Gras is asking for donations for the Bounce Houses. The Kayak Club would like to improve the park on Cassler. There may be private donations coming in. A separate account will be set up

Announcement:

Amoterra May 17-19

Pickerel Lake Meeting May 25 @ 9am

McCaslin Lioness Faire – Lakewood Sunday May 26 10-3pm

Rick Van Camp Memorial Mini Golf Outing, June 8th

Adamczyk made the motion to adjourn at 6:58 – 2nd by Bowman – M/A

*Minutes approved June 11, 2019
Linda Ziegler, Clerk*